



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 05.03

AGENDA

February 8, 2005

10:00 a.m.

Opening prayer by Father Stephen Tiemann of St. Theresa's Catholic Church in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health & Environmental Services
 6. Community & Economic Development
 7. Library Services
 8. Youth & Family Services
 9. Constables
 10. Sheriff
 11. Fire & Emergency Services
 12. Medical Examiner
 13. County Clerk
 14. District Clerk
 15. County Attorney
 16. District Attorney
 17. Pretrial Services
 18. Probate Courts
 19. Travel & Training
 - a. Out of Texas
 - b. In Texas
 20. Grants
 21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
 22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 23. Miscellaneous
 24. Emergency items
 25. Public Hearing
 26. Executive Session
 27. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.co.harris.tx.us/agenda.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the court accept the final grant report for the Coastal Impact Assistance Program, a regional air quality research initiative managed by the Houston Advanced Research Center and directed by the Board of the Texas Environmental Research Consortium for use toward compliance with Federal air quality standards and review for approval of the State Implementation Plan for the Houston-Galveston region.
2. Recommendation for approval of a change in contract with J.T. Vaughn Construction Company for additional changes to the new Civil Courthouse, resulting in an addition of \$62,826 to the contract amount.
3. Recommendation for authorization to increase an existing cell phone allowance, add a new allowance, and delete a county multi-user/pool cellular telephone.
4. Recommendation that the County Judge be authorized to execute an agreement with GAR Associates VI, LP, to continue leasing office space at 9800 Northwest Freeway through February 28, 2008 for the Storm Water Quality Section at a cost of \$77,150.
5. Recommendation that the County Judge be authorized to execute amendments to agreements with Swayzer Engineering, Inc., for engineering services in additional amounts of \$14,820 and \$30,000 for communication infrastructures for the Juvenile Justice Center and the Civil Courthouse.
6. Recommendation that the County Judge be authorized to execute an agreement with Barry Silverman for communications consulting services for PID in the amount of \$50,000.
7. Recommendation for approval to increase funding for furniture and courtroom technology for the Civil Courthouse in the total amount of \$1,350,000 because of increased requirements.
8. Recommendation for authorization to increase a purchase order for Geotest Engineering, Inc., by \$16,000 to complete material testing at the Civil Courthouse.
9. Recommendation for authorization to negotiate with Civil Tech Engineers for development of a stormwater quality permit program for county, Flood Control District, and Toll Road Authority projects.
10. Recommendation that the court approve a change in contract with Satterfield & Pontikes Construction, Inc., for changes to the Juvenile Justice Center, resulting in an addition of \$101,554 to the contract amount.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Huffmeister Road-7 project, Tract 045 on Huffmeister Road between Jarvis and Windshire Roads in Precinct 3, in the amount of \$16,536, \$3,000 over the appraised value.
 - b. Boudreaux at Hufsmith Kohrville traffic signal improvements project, Tracts 002 and 003 at the northeast corner of Boudreaux and Hufsmith Kohrville Roads in Precinct 4, in amounts of \$38,140 and \$72,487, which are \$6,476 and \$3,000 over the appraised values.
 - c. Main Street (Pasadena) project, Tract 016 at 901 Main Street in Precinct 2, in the amount of \$8,260, \$1,800 over the appraised value.
 - d. Grant Road-4 project, Tract 005 at the northeast corner of Grant Road and East Cypress Forest Drive in Precinct 4, in the amount of \$440,186, 110% of the appraised value.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property in Precinct 4 on behalf of the Flood Control District, to provide payment of relocation assistance up to \$35,000 or lesser amounts according to federal guidelines, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Aldine Estates project, a specific tract in the Aldine Estates Subdivision.
 - b. Cole Creek buyout project, two specific tracts in Cole Creek Woods, Section One Subdivision.
 - c. PDM 3.4/03-005 project, a specific tract in the Forest Cove Subdivision.
3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Hempstead/Spring Cypress Park project, a specific tract at the northwest corner of Hempstead Highway and Spring Cypress Road in Precinct 3.
 - b. James Driver Park expansion project, two specific tracts on the west side of U.S. 59 between Nugent and Cedar Hill Street in Precinct 2.
4. Recommendation for approval of a resolution and order authorizing the county to accept donation from Friendswood Development Company of a drainage easement on Underwood Road between Maple Creek Drive and Shadow Creek Drive, Tract 001, for the Underwood Road D/E project in Precinct 2.

5. Recommendation for approval of a resolution and order authorizing the Flood Control District to issue payment of \$61,320 to Mohammad Dehghanian dba U-Turn Auto Storage & Salvage for landowner relocation assistance provided in the Willow Waterhole detention basin project, Tract 02-018.0 at 5020 Gasmer Road in Precinct 1.

c. **Toll Road Authority**

1. Request for approval of an agreement with HNTB Corporation for installation of fiber optics at three locations and connectivity between the Hardy Toll Road and Sam Houston Tollway in the amount of \$927,969, and for appropriate officials to take necessary actions relating to the agreement.
2. Recommendation that the County Judge be authorized to execute amendments to a joint deposit/escrow agreement and an exchange agreement with Metro for right of way acquisition and funding for future infrastructure for development of the Westpark Tollway extension project.
3. Recommendation for approval of an engineering services agreement with Electronic Transaction Consultants for toll collection, design support, and installation management of lane controllers and configurations in the amount of \$295,000, and for appropriate officials to take necessary actions relating to the agreement.
4. Request for approval of an amendment to a purchase order for Allstate Groundwater Control, Inc., for emergency services in the amount of \$14,380 for groundwater control for the Westpark Tollway project.
5. Request that the \$600 corporate deposit be waived for the PID Right of Way Division to open an EZ Tag account for their vehicles.
6. Recommendation for authorization to seek bids for conversion of lanes 5 and 10 into EZ tag lanes, pavement repair of lanes 5 through 10, and restriping and signing for the Sam Houston North Toll Plaza project in Precinct 4 at an estimated cost of \$1,115,972.
7. Recommendation for approval of an amendment to an agreement with Thompson Professional Group for additional engineering and survey services in the amount of \$210,000 for rebidding in connection with a Westpark Tollway project.
8. Request for approval of an amendment to a purchase order in the added amount of \$17,500 for WireTel Services, Inc., for emergency repairs to a mast light tower damaged by an airplane.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. CenterPoint Energy Houston Electric, LLC, for right of way utility adjustments in the amount of \$60,000 for relocation of electrical distribution facilities on Unit E121-00-00 in Precinct 1.
 - b. CenterPoint Energy Resources Corp., for right of way utility adjustments in the amount of \$80,000 for relocation of gas distribution facilities on Unit E121-00-00 in Precinct 1.
 - c. David W. Durkin for landscaping maintenance for property at 913 Forest Cove, Kingwood, Texas, Lot 2, Block 7 in the Forest Cove Subdivision, Section 3 in Precinct 4.
 - d. Frank B. Gallander for landscaping maintenance of property at 1622 Lakeshore Drive, Lot 12 and west half of Lot 13A, Block 2, Forest Cove Subdivision U/R, Section 1A, Unit G103-00-00, Tracts 37-051.0 and 37-051.1 in Precinct 4.
 - e. Horsepen Bayou Municipal Utility District to construct and maintain a public hike and bike trail beginning at Unit U106-02-01 at Canaan Bridge Drive and continuing on the east side of the unit downstream to the confluence of Units U106-02-01 and U106-02-00, and continuing on the north side of Unit U106-02-00 to the head waters at Eldridge Road in Precinct 4.
 - f. Thomas L. Godwin, D.V.M., for livestock grazing license at Unit B509-04-00, Tract 02-002.0 in Precinct 2.
2. Recommendation for authorization for the director to renew an annual interlocal agreement with the Harris-Galveston Coastal Subsidence District beginning March 5, and for the district to continue its participation as a co-sponsor in the National Geodetic Survey State Advisor Program.
3. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for failed sheet pile wall replacement in Precinct 4 at an estimated cost of \$844,000.
4. Recommendation for approval of contract and bonds with Ramos Industries, Inc., for detention facilities, Discrete Segment 10, and channel modifications, Discrete Segment 14, from Old Westheimer to D131-00-00 for the Brays Bayou project in Precinct 3 in the amount of \$6,686,210.
5. Recommendation for authorization to develop guidelines for joint funding of flood damage reduction projects with local governments.
6. Recommendation for authorization to refund Clay Development & Construction, Inc., \$13,510 from the Brays Bayou watershed impact fee fund due to the City of Houston requiring onsite detention after the fee amount based on the initial site review by the district was submitted for development of Beltway 8 Business Park Phase III at Brooklet Drive and Collingham Street in Precinct 1.

7. Recommendation for adoption of a court order for abandonment of a 50-foot wide drainage easement, Unit T101-03-00, Tract 01-503.0 in Precinct 3.

e. **Engineering**

1. Recommendation for authorization to seek bids for:
 - a. Ball field lighting and pole replacement project for Dow 2 Park in Precinct 1 for a three-week period at an estimated cost of \$150,000.
 - b. Traffic signal and related improvements for Market Street and Mercury Drive in Precinct 2, a joint venture with the City of Jacinto City for a three-week period at an estimated cost of \$116,000.
 - c. Repair of bridge on Tri-Cities Beach Road at H.L. and P. Canal in Precinct 2 for a three-week period at an estimated cost of \$58,000.
 - d. Contract for various sizes of safety end treatments and related items to fit Class III reinforced concrete pipes, furnished and delivered to the Hockley service center in Precinct 3 for a two-week period at an estimated cost of \$68,000.
 - e. Proposed right turn lane and signal modification on Atascocita Road at Will Clayton Parkway in Precinct 4 for a three-week period at an estimated cost of \$285,000.
2. Recommendation for approval of the following plats:
 - a. Summerwood, Section 24 in Precinct 1; Costello, Incorporated.
 - b. Cypress Mill Commercial Reserve in Precinct 3; Dannenbaum Engineering Corporation.
 - c. Hester Tract in Precinct 4; E.I.C. Surveying Company.
 - d. Harris County MUD No. 401 water plant No. 1 in Precinct 4; Jones & Carter, Incorporated.
 - e. Body of Christ Ministry in Precinct 4; C&C Surveying, Incorporated.
 - f. Kuykendahl at FM 2920 Southeast in Precinct 4; Texas Engineering and Mapping.
 - g. Village of Indian Trails, Section Three in Precinct 4; Pate Engineers.
 - h. Liberty Lakes, Section One in Precinct 2; Jones & Carter, Incorporated.
 - i. Stonefield Terrace, Section Three amending plat in Precinct 1; Pate Engineers.
 - j. BRI/Gessner Business Park in Precinct 4; Lin Engineering, Incorporated.
 - k. Windsor Park Lakes, Section Seven in Precinct 3; Koehn & Associates Engineers, Incorporated.
 - l. Williamsburg Parish, Section Eleven in Precinct 3; Koehn & Associates Engineers, Incorporated.
 - m. Klein ISD Nitsch Elementary School in Precinct 3; American Engineering Surveys.
 - n. Klein ISD Lemm Elementary School in Precinct 4; American Engineering Surveys.
 - o. Foxwood, Section 10 in Precinct 4; Pate Engineers.
 - p. Village of Indian Trails, Section Four in Precinct 4; Pate Engineers.

3. Recommendation for cancellation of bonds for:
 - a. R.H. Blackhawk I & II, Ltd., executed by Reliance National Indemnity Company for Clear Brook Meadows, Section One in Precinct 1 in the amount of \$70,530.
 - b. R.H. Development Company, Inc., executed by Fidelity and Guaranty Insurance Underwriters, Inc., for Plantation at Woodforest, Section Four in Precinct 2 in the amount of \$15,329.
 - c. Yorktown Estates, LP, executed by Seaboard Surety Co., for Berkshire, Section Four in Precinct 3 in the amount of \$23,530.
 - d. Avila Partners, Ltd., executed by Independence Casualty and Surety Company for Cross Creek, Section One in Precinct 3 in the amount of \$53,000.

4. Recommendation for approval of changes in contracts for:
 - a. John Reed & Company, Inc., contractor for Clear Lake Park sailboat pier and ramp in Precinct 2, adding 18 calendar days and resulting in a reduction of \$1,717 from the contract amount (04/0205-1).
 - b. Batterson, contractor for thermoplastic striping and related items in Precinct 3, resulting in no change to the contract amount (02/0352-1).
 - c. Infrastructure Services, contractor for Fry Road paving and drainage from Clay to Kieth Harrow Boulevard in Precinct 3, resulting in an addition of \$1,403 to the contract amount (04/0056-1).
 - d. JFT Construction, contractor for Fry Road southbound lanes south of West Little York to FM 529 in Precinct 3, resulting in an addition of \$12,432 to the contract amount (04/0118-1).
 - e. L.N. McKean, Inc., contractor for Fry Road pavement improvements, Cypress Creek bridge in Precinct 3, adding 22 calendar days and resulting in an addition of \$13,245 to the contract amount (03/0526-2).
 - f. Lone Star, contractor for Rosehill Ranches Subdivision drainage improvements in Precinct 3, adding 71 calendar days and resulting in an addition of \$75,464 to the contract amount (04/0079-2).
 - g. Statewide Traffic Signal Co., contractor for traffic signal installation for the intersection of Kingsland Boulevard at Baker Road in Precinct 3, resulting in a reduction of \$1,423 from the contract amount (26392).
 - h. TJ&T Enterprises, contractor for Mason Road from north of Franz Road to Morton Road in Precinct 3, adding nine calendar days and resulting in an addition of \$69,423 to the contract amount (04/0022-2).

5. Recommendation for authorization for the County Judge to execute architectural/engineering/environmental consultant service agreements with:
 - a. Archi*Technics/3, Inc., in the amount of \$120,000 in connection with renovation of Annex 67 at 10851 Scarsdale Boulevard.
 - b. Crime Lab Design in the amount of \$105,000 in connection with a needs assessment study at Annex 28-Medical Examiner's facility.
 - c. Urban Architecture in the amount of \$62,000 in connection with renovation for Community Unit Probation Services, Units 0, 6, and 7, for Juvenile Probation at 9111 Eastex Freeway.

- d. SCL Engineering in the amount of \$50,930 in connection with construction of Bay Area Boulevard from north of Spencer Highway to south of Fairmont Parkway in Precinct 2.
 - e. Binkley & Barfield, Inc., in the additional amount of \$3,283 for construction of Greenhouse Road from Saums Road to Spanish Needle Drive in Precinct 3 (amendment).
 - f. Crouch Environmental, Inc., in the amount of \$226,299 relative to wetlands and drainage mitigation in connection with the previous Grant/Kitzman drainage improvements project in Precinct 4.
6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
- a. Aviles Engineering in the additional amount of \$1,916 for West Little York from Station 35+00 to east of SH 6 in Precinct 3 (amendment).
 - b. QC Laboratories in the amount of \$59,692 for paving and drainage improvements for Huffmeister from Union Pacific Railroads to south of U.S. Highway 290 in Precinct 3.
7. Recommendation for deposit of funds received from the City of La Porte in the amount of \$3,367,735 for participation in construction of Bay Area Boulevard in Precinct 2.
8. Recommendation for authorization to negotiate with:
- a. Binkley & Barfield, Inc., for design and contract phase engineering services in connection with Saums Road from east of Unit U101-02-00 to the City of Houston limits in Precinct 3.
 - b. Brewer & Escalante Associates, Inc., in connection with construction of Perry Road from FM 1960 to north of Mills Road in Precinct 4.
 - c. Huitt-Zollars, Inc., in connection with construction of Perry Road from north of Mills Road to SH 249 in Precinct 4.
9. Recommendation for appropriate officials to take necessary actions and awards be made to:
- a. Southwest Signal Supply, Inc., lowest responsible bid in the amount of \$124,262 for traffic signal installation at the intersection of Clay Road and Lakes of Bridgewater Drive in Precinct 3.
 - b. Baytown Asphalt Materials, Ltd., dba Century Asphalt Materials, lowest responsible bid in the amount of \$396,000 for 10,000 tons of type D asphaltic concrete material furnished in Precinct 4.
 - c. Baytown Asphalt Materials, Ltd., dba Century Asphalt Materials lowest responsible bid in the amount of \$194,500 for 5,000 tons of hot mix asphaltic concrete base course (black base) material in Precinct 4.

10. Recommendation for appropriate officials to take necessary actions, that technical defects be waived, and awards be made to:
 - a. D&W Contractors, Inc., lowest responsible bid in the amount of \$4,632,549 for Bay Area Boulevard from Spencer Highway to Fairmont Parkway in Precinct 2.
 - b. ACM Contractors, Inc., lowest responsible bid in the amount of \$478,449 for traffic signal installation at the intersection of Cypress North Houston and Raven South Drive in Precinct 3.
 - c. Baytown Asphalt Materials, Ltd., dba Century Asphalt Materials, lowest responsible bid in the amount of \$195,500 for 5,000 tons of hot mix asphaltic concrete base course (black base-type B) material in Precinct 4.
11. Recommendation that the County Judge be authorized to execute agreements with CenterPoint Energy for extension of electrical service to the Youth Services Center in Precinct 3 in the amount of \$9,475, and the Fire and Sheriff's Training Academy at 2301 Atascocita Road in Precinct 4 in the amount of \$34,000, and for the County Auditor to begin utility payments when applicable.
12. Recommendation that the County Auditor be authorized to make a quantum meruit payment to Four Seasons Development Company in the amount of \$4,485 for work completed at the Alief-Amity Park basketball pavilion in Precinct 3, and that seven calendar days be added to the contract.
13. Recommendation that the court establish a public hearing date of February 22 to consider certain street name changes and corrections: Highbury Drive to Coventry Park Drive, Schooner Street to Sailing Drive, Tam-O-Shanter Drive to Cherry Hills Road, and Cypress Mill Park Lane to Cypress Needle Drive in Precincts 3 and 4.
14. Recommendation that the County Judge be authorized to execute a contribution agreement between the county, Humble ISD, Atasca Lake Partners No. 1, Ltd., Elan Development, LP, and 4.2 WCP, LP, in the amount of \$1.5 million in connection with construction of Will Clayton Parkway from Atasca Oaks Drive to West Lake Houston Parkway, and Aerobic Drive from Will Clayton Parkway to the north in Precinct 4.
15. Request for approval of two cellular phone allowances.
16. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$55,867 and two workers compensation recoveries in the total amount of \$74,255; settlement of 18 tort claims in the amount of \$38,060; denial of eight claims for damages; and transmittal of claims for damages received during the period ending February 1.

- b. Request for authorization for the County Judge to execute releases in exchange for payments to the county in amounts of \$254, \$254, \$305, and \$25,000 in connection with settlement of accident claims.
- c. Transmittal of investment transactions for the period of January 19-February 1 and maturities for January 26-February 8.
- d. Request for approval of actual Reliant Park construction project invoice amounts for December.
- e. Request for approval of an order authorizing proceedings to issue and sell Road Refunding Bonds, Series 2005A, and Permanent Improvement Refunding Bonds, Series 2005A, including preparation of financing documents, a preliminary official statement, engagement of professionals, and other related provisions.
- f. Request for authorization to increase a commercial paper Series B note for interim financing for park projects and decrease the Series B note for library projects.
- g. Transmittal of notice that all funds reported missing in the June 2004 Triple D Security, Inc., robbery have been recovered through check replacement and copy deposits and reimbursement from Triple D's insurance courier, with no losses incurred by the county.
- h. Consideration of a report regarding organ and tissue procurement agreements and ways to improve the process for tissue procurement from the Medical Examiner's Office, and recommendation that request-for-proposal specifications be prepared.
- i. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- j. Consideration for discussion and possible action regarding the county's legislative platform.

3. **Information Technology**

- a. Request for approval of an agreement with Clear Lake Emergency Medical Corps for use of the county's 800 MHz public radio system.
- b. Request for approval of cellular phone allowances for four employees and for authorization to delete two assigned phones from the department's inventory.

4. **Facilities & Property Management**

- a. Request for approval of a recommended list of persons for assignment of Frequent Courthouse Visitor badges.

- b. Request for authorization to renew an annual agreement with 1960 Northwest Plaza, Inc., and I.D.S.S., Inc., for lease of space at 830 FM 1960 West in Houston and 701 East Main in Tomball for Public Health WIC clinics.

5. **Public Health & Environmental Services**

- a. Request for authorization to sponsor a Valentine Day pet adoption event February 12-14 and offer half-price adoptions in collaboration with the Houston Society for the Prevention of Cruelty to Animals, Houston Humane Society, Citizens for Animal Protection, and the City of Houston Bureau of Animal Regulation and Care.
- b. Request for approval of an agreement with the City of Bunker Hill Village for the county to provide animal control services.
- c. Request for approval of additional mileage reimbursements in amounts of \$115 and \$118 for TB outreach workers who exceeded the monthly limit in November and December.
- d. Request for authorization to accept donations in the total amount of \$2,262 for the Animal Control Shelter.
- e. Request for approval of indemnification for loss of funds in the amount of \$134 due to a burglary at the La Porte office.
- f. Request for authorization to accept additional funds in the amount of \$44,095 from the Texas Department of State Health Services for use in the WIC Program.
- g. Request for authorization to correct the payroll records of certain employees.
- h. Request for approval of an annual agreement with the City of Humble for the county to provide food establishment surveillance services, including inspections and permits, within the city's limits.

6. **Community & Economic Development**

- a. Request for authorization to accept payments in lieu of taxes in the total amount of \$1,304,428 from Southeast Texas Housing Corporation and Housing Resources, Incorporated.
- b. Request for authorization for the County Auditor to disburse \$21,137 in Tax Increment Reinvestment Zone affordable housing set-aside funds, and for the Treasurer to release the funds to the AIDS Foundation Houston for rental assistance payments for 14 disabled and formerly homeless participants.

- c. Request for approval of seven deferred mortgage down payment assistance loans for low-income homebuyers in Precincts 1, 3, and 4 in the total amount of \$91,000.
- d. Request for approval of an order authorizing provision of public improvements in Precinct 2 for the Edna Mae Washington Park trail lights project using \$100,000 in Community Development Block Grant funds.
- e. Request for approval of an amendment to an agreement with Northwest Assistance Ministries for the Interfaith Hospitality Network Program to revise the scope of services and clarify the number of homeless persons and families to be served.
- f. Request for approval of an order authorizing execution of a subordination agreement with PlainsCapital McAfee Mortgage to allow a low-income homeowner in Precinct 1 to refinance at a lower interest rate.
- g. Request for approval of a settlement agreement and mutual release with Houston Area Urban League, Inc. (HAUL), as resolution of a dispute regarding reimbursement of monies received by HAUL as sub-recipient under the Home Investment Partnership Program, and for authorization to accept payment of \$287,567 from HAUL as full and final settlement of any and all claims, and for appropriate officials to take necessary actions to complete the settlement.
- h. Request for approval of an order approving an affordable housing exemption under the Tax Code for Rosemont at Garth Apartments, a low-income senior housing project of TX Garth Housing, L.P., in Baytown in Precinct 2.

7. **Library Services**

- a. Request for authorization for the County Judge to execute a guidelines checklist agreement between the County Library and Reading is Fundamental, Inc., to provide books to children for Head Start programs in the county.
- b. Request for authorization for the County Judge to execute an agreement with the cities of Bunker Hill Village and Hedwig Village for the County Library to accept \$1,500 and \$2,500, respectively, for purchase of materials for the Spring Branch Memorial Library.
- c. Request for authorization to deposit \$4,000 in the U.S. Government Printing Office account to purchase materials for the Law Library.

8. **Youth & Family Services**

a. **Juvenile Probation**

Request for authorization to accept a television donated by Gallery Furniture for use at the Delta Boot Camp.

b. **Children's Assessment Center**

Request for approval of a memorandum of understanding between the county and the Children's Assessment Center Foundation recognizing for allocation income from various grants to the Foundation for the benefit of the Center.

9. **Constables**

- a. Request by Constables Abercia, Hickman, Walker, and Bailey, Precincts 1, 4, 7, and 8, for approval of changes to authorized lists of regular deputies and reserve officers.
- b. Request by Constable Hickman, Precinct 4, for authorization to appoint five deputies to fill vacant positions.
- c. Request by Constable Hickman for approval of an amendment to a law enforcement agreement with Bridgestone Municipal Utility District to add a deputy with a monthly car allowance.
- d. Request by Constable Hickman for authorization to delete a deputy position in connection with a law enforcement agreement with Birnamwood-Fairfax.
- e. Request by Constable Cheek, Precinct 5, for approval of a law enforcement agreement with Parkglen West Community Improvement Association.
- f. Request by Constable Cheek for approval of an amendment to a law enforcement agreement with West Harris County Municipal Utility District to add a deputy position.
- g. Request by Constable Cheek for authorization to appoint eight deputies to fill vacant positions.
- h. Request by Constable Walker, Precinct 7, for approval to be a life member of the National Organization of Black Law Enforcement Executives at a cost of \$1,000.

10. **Sheriff**

- a. Request for approval of a cellular phone allowance for an employee and for authorization to delete an allowance for another employee.

- b. Request for approval of name changes for certain personnel and changes to an authorized list of regular deputies.
- c. Request for authorization to accept four trucks donated by the Houston Automobile Dealers Association for the Motorist Assistance Program, and to accept a dive trailer purchased with federally forfeited asset funds for the Marine Division.
- d. Request for approval of law enforcement agreements with various civic and homeowner associations and other entities.

11. **Fire & Emergency Services**

- a. Transmittal of treasurers' bonds for Emergency Services Districts Nos. 3, 8, and 100 and annual financial reports for Emergency Services Districts Nos. 46, 100, and 200.
- b. Request for approval of educational incentive pay for an employee who received advanced peace officer certification.
- c. Request for authorization to reimburse HCDE-J.D. Walker Head Start \$100 for an inspection paid in error.
- d. Request for authorization for the County Judge to execute an agreement with the City of Houston for fire fighting and fire protection services for an unincorporated area.
- e. Request for authorization for the County Judge to execute a tax exempt loan agreement on behalf of the Eastex Volunteer Fire Department and ESD No. 10 for the purchase of fire-fighting equipment in the amount of \$368,000.

12. **Medical Examiner**

Transmittal of notice that the Medical Examiner as been appointed as distinguished lecturer of forensic science on the faculty of the South Texas College of Law.

13. **County Clerk**

Transmittal of minutes for the court's meeting of January 11 and corrected minutes for the December 7 meeting.

14. **District Clerk**

Request for approval of applications and agreements for use of the county's Subscriber Access and e-Clerk programs.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, and 3, and U.S. District Court.
- b. Request for approval of orders authorizing suits and litigation expenses to compel compliance with:
 1. Flood plain management regulations at 23000 Franz Road in Katy, Precinct 3.
 2. Storm water quality management regulations at 3820 Atascocita Road in Precinct 4.

16. **District Attorney**

- a. Request for authorization to destroy certain records in connection with a records control schedule.
- b. Request for authorization to upgrade various hardware and software at an approximate cost of \$2 million, using discretionary funds.
- c. Request for authorization to increase the maximum hours for three model positions in the 24-Hour Intake Division.

17. **Pretrial Services**

Request for approval of incentive pay for an employee who has met bilingual testing requirements for the change.

18. **Probate Courts**

Request by Judge Austin, Court No. 1, for approval of payment in the amount of \$138 to renew a notary commission for an employee.

19. **Travel & Training**

a. **Out of Texas**

1. Request by **Management Services** for authorization for two employees to attend a conference concerning arbitrage rebate compliance and disclosure for tax-exempt bonds March 31-April 1 in New Orleans at an approximate total cost of \$2,000.
2. Request by **Human Resources & Risk Management** for authorization for an employee to attend an annual conference of the Society for Human Resource Management June 19-22 in San Diego at an approximate cost of \$2,000.
3. Request by **Information Technology** for authorization for an employee to attend a Bi-Tech Users Group board meeting February 22-25 in Denver at a cost of \$1,200.

4. Request by **Public Health & Environmental Services** for authorization for:
 - a. Two employees to attend a conference of the Centers for Disease Control February 22-25 in Atlanta at an approximate total cost of \$2,560.
 - b. Ten employees to attend the National Disaster Medical System Conference April 30-May 4 in Orlando at an approximate total cost of \$17,800.
 - c. An employee to attend a meeting of the American Academy of Forensic Sciences February 22-26 in New Orleans at an approximate cost of \$1,500.
5. Request by the **County Library** for authorization for an employee to meet with staff at the Cerritos Public Library February 21-23 in Cerritos, Calif., at an approximate cost of \$460.
6. Request by **Cooperative Extension** for authorization for an employee to attend and participate in a leadership conference of the Joint Council of Extension Professionals February 17-19 in Nashville at an approximate cost of \$162.
7. Request by **Protective Services for Children & Adults** for authorization for two employees and a board member to attend a conference of the Child Welfare League of America March 8-11 in Washington, D.C., at an approximate cost of \$3,295.
8. Request by **Constable Jones, Precinct 3**, for authorization for an employee to attend GREAT officer training for Sheldon Independent School District March 7-18 in Philadelphia, Pa., at an approximate cost to the county of \$299.
9. Request by **Constable Trevino, Precinct 6** for approval of payment in the amount of \$378 for expenses incurred by an employee to attend a GREAT cooperative agreement workshop in Phoenix.
10. Request by the **Sheriff** for authorization for:
 - a. Two employees to attend a conference of the Organized Crime Drug Enforcement Task Force February 7-11 in Hilton Head, S.C., at an approximate cost of \$1,711, with reimbursement by HIDTA funds.
 - b. An employee to attend the Homeland Security Summit March 14-16 in Washington, D.C., at an approximate cost of \$2,735.
 - c. Fourteen employees to attend a weapons of mass destruction training seminar March 14-19 in Anniston, Ala., at an approximate total cost of \$1,000.
 - d. Four employees to attend a training and awards conference of the Commission on Accreditation for Law Enforcement Agencies March 16-19 in Birmingham, Ala., at an approximate cost of \$5,227.
11. Request by the **Medical Examiner** for authorization for:
 - a. An employee to participate in an accreditation inspection by the American Society of Crime Laboratory Directors of the Washington State Police Crime Laboratory February 7-11 in Seattle at no cost to the county.

- b. The Chief Examiner and 10 employees to attend a conference of the American Academy of Forensic Sciences February 21-26 in New Orleans at a approximate total cost of \$12,396.
12. Request by the **District Attorney** for authorization for an employee to attend a criminal course February 13-17 in Tucson at an approximate cost of \$2,000.
 13. Request by the **Purchasing Agent** for authorization for:
 - a. An employee to attend a construction and construction materials conference March 15-19 in Las Vegas at an approximate cost of \$1,975.
 - b. An employee to attend a conference of the National Contract Management Association World Congress April 25-27 in Phoenix at a cost of \$1,850.
 14. Request by **Social Services of Precinct 1** for authorization for an employee to attend the annual program meeting of the Council on Social Work Education February 24-March 2 in New York City at no cost to the county.
- b. **In Texas**
1. Request by **PID** for authorization for an employee to attend a meeting of the Texas On-Site Wastewater Treatment Research Council March 7-9 in Waco at no cost to the county.
 2. Request by **PID Right of Way** for authorization for an employee to attend a course of the International Right of Way Association February 25 in Houston at a cost of \$240, and three employees to attend the U.S. Uniform Relocation Act seminar March 10 in Dallas at an approximate cost of \$1,210.
 3. Request by the **PID Toll Road Authority** for authorization for an employee to participate in the Brazos Valley Transportation Summit March 24 in College Station at an approximate cost of \$20, with travel by county vehicle.
 4. Request by the **PID Flood Control District** for authorization for:
 - a. Two employees to attend a GIS concept training seminar February 27-March 4 in San Antonio at an approximate total cost of \$5,945.
 - b. An employee to attend a computer software course March 6-11 in San Antonio at an approximate cost of \$3,055.
 - c. An employee to attend a land use planning law conference March 9-11 in Austin at an approximate cost of \$990.
 5. Request by **PID Engineering** for authorization for three employees to attend an executive briefing regarding development of the County Asset Management System February 10-11 in Austin at an approximate total cost of \$975.

6. Request by **Management Services** for authorization for:
 - a. An employee to attend a financial accounting seminar April 18 in Houston at a cost of \$220.
 - b. An employee to attend an executive briefing regarding development of the County Asset Management System February 10-11 in Austin at a cost of \$275.

7. Request by **Information Technology** for authorization for:
 - a. Two employees to attend the San Jacinto College Central career day February 9 in Houston at a cost of \$35.
 - b. An employee to attend a board meeting of the Texas Criminal Justice Information Users Group February 18 in Corpus Christi at a cost of \$310.
 - c. Three employees to attend the Alcatel microwave workshop February 22 in Plano at an approximate total cost of \$660.

8. Request by **Facilities & Property Management** for authorization for two employees to attend a meeting of the East Texas Historical Association February 18-19 in Galveston at a cost of \$150.

9. Request by **Public Health & Environmental Services** for authorization for:
 - a. Five employees to attend a public health conference January 19-20 in Galveston at an approximate total cost of \$600.
 - b. Two employees to attend an infection prevention update February 4 in Houston at a total cost of \$455.
 - c. An employee to attend a storm water regulation seminar February 8 in Austin at an approximate cost of \$675.
 - d. Four employees to attend Ryan White HIV/AIDS planning meetings of the Texas Department of State Health Services in Lufkin and other east Texas locations during the grant year at an approximate total cost of \$5,560.
 - e. Payment in the amount of \$4,750 to purchase 25 days of technical training from New Horizons Computer Learning Center in support of the Centralized Patient Care Data Management System in Houston.
 - f. Approval of payment in the amount of \$330 for expenses incurred by an employee to attend a coordinated approach to child health training seminar in Harlingen and a certification workshop in Houston at no cost to the county.
 - g. Two employees to attend a women's health seminar March 4 in Houston at a cost of \$79 per person.
 - h. The director to attend six meetings with state agencies regarding public health issues during 2005 at an approximate cost of \$2,590.
 - i. Two employees to attend an emergency response seminar February 16-17 in College Station at an approximate total cost of \$600.

10. Request by **Community & Economic Development** for authorization for:
 - a. Three employees to attend a Section 8 rent calculation training and certification course February 14-16 in Houston at a total cost of \$1,350.
 - b. Three employees to attend a residential inspections training seminar February 14-18 in Austin at a total cost of \$4,775, with travel by county vehicle.

- c. Two employees to attend a housing tax credit compliance training seminar March 8 in Houston at a total cost of \$180, with travel by county vehicle.
- d. Nineteen employees to attend the biannual U.S. Department of Housing & Urban Development entitlement training seminar March 29-31 in Fort Worth at a cost of \$12,500.

11. Request by **Domestic Relations** for authorization for:

- a. The director to attend meetings to develop and draft an amended contract with the Office of the Attorney General for family community supervision services February 16, March 16, and April 13 in Austin at a cost of \$250 per meeting.
- b. The director to attend a community collaborations luncheon February 11 in Houston at a cost of \$10.

12. Request by **Cooperative Extension** for authorization for:

- a. Reimbursement of \$21 for expenses incurred by an employee for travel to Rosenberg to coordinate Texas Department of Agriculture pesticide applicator recertification training.
- b. Reimbursement of \$45 for expenses incurred by an employee for travel to Santa Fe and Angleton to coordinate Texas Department of Agriculture pesticide applicator recertification training.
- c. An employee to be a speaker for the 2005 U.S. Composting Council Conference and Trade show January 24-25 in San Antonio at an approximate cost of \$396.
- d. An employee to help coordinate Texas Department of Agriculture pesticide applicator recertification training January 26 in Conroe at an approximate cost of \$42.
- e. An employee to attend a landscape design training seminar February 21-22 in College Station at an approximate cost of \$135.
- f. An employee to attend the Gulf Coast Grape Growers Field Day February 24 in Bellville at an approximate cost of \$71.
- g. The director to attend the south extension region coordinator meeting March 7 in Victoria at an approximate cost of \$98.
- h. An employee to attend a planning meeting of the Master Urban Rancher Committee January 18 in Angleton at an approximate cost of \$49.
- i. An employee to supervise the Brazoria County Bull Selection Workshop January 22 in Angleton at an approximate cost of \$50.
- j. An employee to teach a Master Urban Rancher class February 1 in Angleton at an approximate cost of \$49.
- k. An employee to attend and teach at the Rice Uniformity Trial Outcome and dinner February 3 in Santa Fe at an approximate cost of \$45.
- l. An employee to attend a professional development meeting of the Texas Association of Family and Consumer Sciences March 2-5 in Dallas at an approximate cost of \$613.
- m. An employee to attend and participate in a conference of D9 Texas Extension Education Association, Inc., March 30 in Galveston at a cost of \$87.

13. Request by **Protective Services for Children and Adults** for authorization for:
 - a. An employee to attend two meetings of CPS Public Information Officers during January 1-February 28 in Austin at an approximate cost of \$600.
 - b. Three employees to attend a prevention of child abuse conference February 20-22 in Dallas at an approximate total cost of \$1,833.
 - c. Three employees to attend two meetings of the Texas Council of Child Welfare Boards throughout the fiscal year in Austin at a total cost of \$1,690.
 - d. An employee to attend six meetings of the Texas Department of Family and Protective Services throughout the fiscal year in Austin at a cost of \$1,347.
 - e. Approval of payment of mileage reimbursement for an employee to attend meetings of the Regional Council of Child Welfare Boards outside of Harris County throughout the fiscal year in connection with their job duties.

14. Request by the **Children's Assessment Center** for authorization for:
 - a. Two employees to attend a community collaborations luncheon February 11 in Houston at a total cost of \$20.
 - b. Approval of expenses not to exceed \$9,308 associated with annual law enforcement training sponsored by CAC.
 - c. Three employees to attend the Children's Advocacy Centers of Texas Capitol Day February 23 in Austin at no cost to the county.

15. Request by **Constable Abercia, Precinct 1**, for authorization for two employees to attend a Texas Criminal Justice Information Users Group board meeting February 17-18 in Corpus Christi at an approximate total cost of \$700.

16. Request by **Constable Cheek, Precinct 5**, for authorization for:
 - a. Certain employees to travel to neighboring counties to perform background investigations for prospective new employees.
 - b. An employee to attend an accident investigation class February 21-25 in Houston at a cost of \$50.

17. Request by **Constable Walker, Precinct 7**, for authorization for:
 - a. An employee to attend an annual training conference of Texas Women in Law Enforcement March 21-25 in Sugar Land at a cost of \$125.
 - b. An employee to attend a police media relations training program October 3-6 in Houston at a cost of \$595.

18. Request by the **Sheriff** for authorization for:
 - a. Four employees to attend the Star of the South Houston District Dental meeting February 17-19 in Houston at a total cost of \$1,670.
 - b. Ten employees to attend the Homicide Investigators of Texas Conference March 1-4 in Galveston at a total cost of \$4,048, with travel by county vehicle.
 - c. An employee to attend the Texas Association of Counties Law Enforcement regional workshop March 8-9 in Beaumont at an approximate cost of \$20.

- d. Two employees to attend the Texas Association Against Sexual Assault Conference March 13-17 in Austin at a cost of \$1,468, with travel by county vehicle.
 - e. Certain members of the Emergency Response Team to travel out of the county to transport high-risk prisoners and for training exercises throughout the fiscal year, with travel by county vehicle.
19. Request by **Fire & Emergency Services** for authorization for:
- a. Two employees to attend the annual Texas Arson Investigators Conference March 20-25 in Austin at a cost of \$1,600, with travel by county vehicle.
 - b. Two employees to attend laboratory for scientific investigation training March 31-April 1 in Houston at a cost of \$375 per person, with travel by county vehicle.
 - c. The Fire Marshal to attend the Texas Fire Officer Symposium February 21-24 in College Station at an approximate cost of \$600, with travel by county vehicle.
20. Request by the **Medical Examiner** for authorization for:
- a. Reimbursement of \$200 for expenses incurred by an employee to attend the Association of Forensic DNA Analyst and Administrators Conference in Austin.
 - b. An employee to attend a communication seminar April 29 in Houston at a cost of \$149.
 - c. Payment of \$610 for expenses to host a medical lecture February 18 in Houston.
21. Request by the **County Clerk** for approval of payment in the amount of \$598 for expenses incurred by an employee for travel to Austin to testify at a special hearing.
22. Request by the **County Attorney** for authorization for four employees to attend an investigators school February 14-18 in San Antonio at a total cost of \$1,500.
23. Request by the **District Attorney** for authorization for:
- a. Twenty employees to attend an investigators school February 14-18 in San Antonio at an approximate total cost of \$11,400.
 - b. An employee to attend the Homicide Investigators of Texas annual training conference March 1-4 in Galveston at an approximate cost of \$355.
24. Request by **Judge Austin, Probate Court No. 1**, for authorization for reimbursement of \$200 for expenses incurred by an employee to attend the annual Building Blocks of Wills, Estates and Probate Course in Houston.
25. Request by **Judge Olsen, Probate Court No. 3** for authorization for an employee to attend the Texas College of Probate Judges regional workshop March 9-11 in Austin at an approximate cost of \$750.

26. Request by the **District Courts** for authorization for:
 - a. Two judges and three employees to attend a drug court planning seminar February 27-28 in Austin at an approximate total cost of \$2,250.
 - b. Twelve judges to attend a regional judicial conference February 27-March 1 in Galveston at a cost of \$420.
27. Request by the **Tax Assessor-Collector** for authorization for two Tax employees and two employees of Human Resources & Risk Management to attend the Career Builders' Job Fair February 24 in Houston at a total cost of \$1,695.
28. Request by **Commissioner of Precinct 1** for authorization for four employees to attend the Texas Senior Circuit Championship March 4 in College Station at an approximate total cost of \$80, with travel by county vehicle.
29. Request by **Commissioner of Precinct 2** for authorization for an employee to attend an administrative assistants conference March 9 in Houston at a cost of \$199.
30. Request by **Commissioner of Precinct 4** for authorization for:
 - a. Two employees to attend a mapping system software training class February 2-3 in Houston at a total cost of \$200.
 - b. An employee to attend a conference of the Texas Safety Association March 20-23 in San Antonio at a cost of \$641, with travel by county vehicle.
 - c. Eleven employees to take the structural pest control board exam April 26 in Houston at a total cost of \$1,855.
 - d. Five employees to take a recertification training course for licensed applicators April 13 in Houston at a total cost of \$350.

20. **Grants**

- a. Request by the **County Library** for authorization to submit applications to the Educational Advancement Foundation, Nancy and Clive Runnells Foundation, Albert and Ethel Herzstein Charitable Foundation, and George A. Robinson, IV Foundation for grant funds in the total amount of \$25,000 for the Read for Your Life Program.
- b. Request by **Domestic Relations** for authorization for the County Judge to execute a contract with the Attorney General of Texas for a research and demonstration grant of \$288,834 for consultation and mediation services in connection with certain child support enforcement cases.
- c. Request by **Juvenile Probation** for authorization to accept contract funds in the amount of \$58,073 from the City of Houston for the Gang Free Schools and Communities grant program.
- d. Request by **Constable Abercia, Precinct 1**, for authorization to submit an application to the Office of the Governor, Criminal Justice Division for grant funds in the amount of \$80,000 for the Victims Assistance Program.

- e. Request by **Constable Trevino, Precinct 6**, for authorization to submit an application to the Texas Alcoholic Beverage Commission for grant funds in the amount of \$50,000 for the Task Force on Underage Drinking Program.
- f. Request by the **Sheriff** for authorization to:
 - 1. Modify Houston Money Laundering Initiative grant funding from the Office of National Drug Control Policy by a reduction of \$70,163.
 - 2. Accept grant funds in the amount of \$5,000 from the Office of National Drug Control Policy to fund overtime for officers working with the Houston HIDTA Highway Interdiction Project to identify and arrest persons transporting illegal drugs.
- g. Request by the **District Clerk** for authorization to accept grant funds in the amount of \$2,500 from the Lee and Joseph D. Jamail Foundation for preservation and restoration of historic court documents.
- h. Request by the **County Judge** for authorization to submit an application to the Texas Association of Regional Councils for Homeland Security grant funds in the amount of \$257,307 to enhance and promote the Harris County Citizens Corps and related programs.
- i. Request by **Commissioner of Precinct Two** for authorization to extend a grant from the Texas Parks and Wildlife Department from December 31, 2004 to August 31, 2005 for construction of a recreational trail and canoe launch at Rio Villa Park.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Bio Landscape & Maintenance for mowing and maintenance for various roads in Precinct 1.
 - b. Cutler Repaving, Inc., for refurbishing various roads by hot in place recycling of existing asphalt surface overlay in the Spring Camp area in Precinct 4.
 - c. Hubco, Inc., for Spring Cypress Road, Section 10, from west of Foster Road to FM 2920 Station 505+70 to 553+00 in Precinct 4.
 - d. Jay-El Consults, LLC, for Brays Bayou federal flood damage reduction project - Willow Waterhole Bayou detention for the Flood Control District.
 - e. L.N. McKean, Inc., for channel rehabilitation for Orange Grove Drive to P118-19-04 for the Flood Control District.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Request for approval to establish a petty cash account for Management Services.

4. Request for approval of payroll payments for the periods ending February 4, 18, and 28.

5. Transmittal of audited claims.

b. **Tax Assessor-Collector**

Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:

- a. Human identification sequence detection system with tower and genetic analyzer for the Medical Examiner.
- b. Mobile x-ray services and drug testing kits for Juvenile Probation.
- c. Community youth development and mentoring services in Pasadena for Protective Services for Children & Adults.
- d. Interpreter services for hearing impaired persons for the county.
- e. Mowing and debris removal in the Clear Lake area for the Flood Control District.
- f. Janitorial and household products for the county.
- g. Office paper for the county, Flood Control District, and Harris County Hospital District.

2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Flood Control District, Tax Assessor-Collector, District Clerk, and Sheriff's Department.

3. Transmittal of changes in contracts with:

- a. J & E Associates, contractor for janitorial services at various locations in Region No. 1 for Facilities & Property Management, resulting in a reduction of \$19,990 from the contract amount (00820).
- b. The Groce Company, contractor for vacuum truck services for Precinct 2, resulting in no change to the contract amount (00822).
- c. ImageNet Office Systems, contractor for high speed and color photocopier services for the county, resulting in an addition of \$7,812 to the contract amount (00823).
- d. Great Southwest Paper Co., contractor for bathroom and kitchen paper related products for the county, resulting in a reduction of \$1,929 from the contract amount (00825).
- e. Great Southwest Paper Co., contractor for food service products for the county, resulting in no change to the contract amount (00826).
- f. Global Services, contractor for high speed and color photocopier services for the county, resulting in an addition of \$23,618 to the contract amount (00827).
- g. Global Services, contractor for photocopier services for the county, resulting in an addition of \$14,624 to the contract amount (00829).

- h. Argus Services Corporation, contractor for workers compensation third party administration services for the county, resulting in a reduction of \$3,240 from the contract amount (00830).
4. Recommendation that awards be made to:
 - a. Alanton Group, low bid in the amount of \$1,787,533 for janitorial services at various locations in Region No. 5 for the county for the period beginning March 1.
 - b. BWI Companies, Inc., in the total amount of \$64,573 for fertilizer, grass seed, insecticide, and related items for the county for the period beginning March 1.
 - c. Arthur J. Gallagher & Company-Dallas, in the amount of \$47,931 for coverage with \$3 million coverage limits and a \$5,000 deductible for blanket crime coverage for the county and the Flood Control District for the period beginning March 1.
 - d. Bering Omega Community Services in amounts of \$240,600 and \$915,005, Family Services of Greater Houston, \$43,854, Montrose Counseling Center, Inc., \$100,000 and \$41,268, and AIDS Foundation Houston, Inc., \$28,890, for Ryan White Title I Services for the county for the period of March 1-February 28, 2006.
 - e. Certain vendors for jury meal service for the county at a cost not to exceed \$7 per meal for breakfast and lunch, \$7 for dinner meals delivered to jurors, and \$10 for dinner at a provider's location for the period of March 1-February 28, 2006.
 - f. Communication Supply Corp., for Class 1, Class 2, Items 1, 4, 6, 8, 9, and 10, and Graybar Electric for Class 3, Items 1 and 2, for telephone and data cable for the county and the Harris County Hospital District for the period of February 8-January 31, 2006, with no bids received for Class 2, Items 2, 3, 5, and 7, and no award for Class 5 items for the Hospital District.
 - g. ICS in the amount of \$143,038 for hygiene kits for Juvenile Probation for the period of February 1-December 31, with two one-year renewal options.
5. Transmittal of a renewal option with ICS for personal supplies and related items for Community Supervision & Corrections in the amount of \$3,250 for the period beginning March 1.
6. Recommendation that issues in connection with office build-out and security fencing at 5300 Griggs for Constable May Walker, Precinct 7, be referred to Facilities & Property Management.
7. Recommendation that bids for thermal printer receipt paper for the county be rejected and readvertised with revised specifications.
8. Recommendation that a proposal for psychological services for Protective Services for Children & Adults be rejected and for specifications to be advertised at a later date.

9. Request for approval of renewal options with:
 - a. Isco, Inc., for sampler and flow meter equipment for the county for the period of April 1-March 31, 2006.
 - b. Richmond Printing, LLC, for printing of a newsletter for Precinct 1 for the period of April 1-March 31, 2006.
 - c. Lucas Color Card for custom painted, bar-coded library cards for the County Library for the period of May 1-April 30, 2006.
 - d. L & L Services for turf establishment, vegetation promotion, mowing, and irrigation for the east region for the Flood Control District at an annual increase of \$11,723 for the period of May 1-April 30, 2006.
 - e. Bio Landscape & Maintenance, Inc., for mowing services for the north east region for the Flood Control District at an annual increase of \$15,732 for the period of May 1-April 30, 2006.
 - f. Bio Landscape & Maintenance, Inc., for mowing and debris removal at Mason Creek Watershed for the Flood Control District at an annual increase of \$7,541 for the period of May 1-April 30, 2006.
 - g. Brookside Equipment Sales, Inc., for repair parts and labor for John Deere tractors, implements, and grounds care equipment for the county for the period of April 1-March 31, 2006.
 - h. Decatur Electronics, Inc., for radar units and related items for the county for the period of April 1-March 31, 2006.
 - i. Ward North America, Inc., for workers' compensation third party administration and related services for the county and the Flood Control District at annual premium of \$1,116,600 for the period of March 1-February 28, 2006.
 - j. Argus Services, Corp., for workers' compensation third party administration and related services for the county and the Flood Control District at an annual premium of \$210,996 for the period of March 1-February 28, 2006.
 - k. File Control Partners, Ltd., for software license and service agreement in the amount of \$48,000 for the period of March 1-February 28, 2006.
 - l. Electritek/AVT, Inc., for battery packs for electronic voting equipment for the County Clerk at an approximate cost of \$50,000 for the period of March 30-March 29, 2006.

10. Request for approval of orders authorizing the County Judge to execute agreements with:
 - a. Novasys Technologies, Inc., for application development, maintenance, and support for the Ryan White CARE Act Title I Centralized Patient Care Data Management System for Public Health & Environmental Services at an approximate cost of \$150,000 for the period of March 1-February 28, 2006.
 - b. Houston Council on Alcohol and Drug Abuse for chemical dependency treatment for Juvenile Probation, resulting in a reduction of \$239,054 from the contract amount for a total amount of \$136,062.
 - c. Sheriff's Department and the University of Texas Health Science Center at Houston for medical services in detention facilities in the amount of \$2,400,000 for the period of March 1-February 28, 2006.

- d. SHI Government Solutions, Inc., for Microsoft Enterprise Enrollment State and Local agreement and amendment for Precinct 2 for the period of February 1-January 31, 2006, with two additional one-year renewal options.
 - e. SHI Government Solutions, Inc., for Microsoft Enterprise Enrollment State and Local agreement for the Flood Control District for the period of February 1-January 31, 2006, with two one-year renewal options.
11. Request for approval of sole source and personal exemptions from the competitive bid process for:
- a. InfoUSA for purchase of Reference USA Online databases for the County Library at an estimated cost of \$47,000 for the period of March 1-February 28, 2006.
 - b. Computer Associates International, Inc., for a renewal option for certain proprietary software products for Information Technology at a cost of \$333,608 for the period of March 31-March 30, 2006.
 - c. Avaya, Inc., for purchase of maintenance on the Conversant interactive voice response system for Information Technology at an estimated cost of \$32,009 for the period of March 19-March 18, 2006.
 - d. JusticeTrax, Inc., for various software products and annual maintenance for the Medical Examiner at an estimated cost of \$28,910.
 - e. Agilent Technologies, Inc., for purchase of maintenance of Agilent equipment for the Medical Examiner, and approval of a renewal option for the period of April 1-March 31, 2006 and an order authorizing the County Judge to execute the Agilent life sciences and chemical analysis services special valued customer discount program for certain quotes at an approximate cost of \$68,000.
 - f. Dynix Corporation for purchase of computer system maintenance and support services for the County Library, and approval of an order authorizing the County Judge to execute an agreement in the approximate amount of \$195,000 for the period of April 1-March 31, 2006.
 - g. Pablo E. Martinez, PhD., for criminal justice system consultant services for the District Courts, and approval of an order authorizing the County Judge to execute an agreement in the amount of \$45,630 for a term effective upon execution through November 30.
 - h. Certain vendors for 54 industrial products and services and 21 publications, or groups of publications, for the one-year period beginning March 1.
12. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
13. Transmittal of notice of receipt of funds in the amount of \$190,916 for county equipment sold at Houston Auto Auction November 17 and 24, December 1, 15, 22, and 29, and January 5 and 12; and request for authorization to issue a check for \$7,155 to the Hospital District for sale of office furniture on the county's internet auction.

14. Transmittal of notice of receipt of funds in the total amount of \$40,027 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of December 29-January 27, 2005, and request for authorization to issue checks in amounts of \$668 to the Hospital District for sale of office furniture; \$574 to the Port for sale of equipment; and \$269 to Houston Community College for sale of equipment.
15. Transmittal of bids and proposals for advertised jobs that were opened January 31 and February 7 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.

22. **Commissioners Court**

a. **County Judge**

Request for approval of resolutions for:

1. February 8 as Cathy Kinser Correa Day on the occasion of her retirement from Domestic Relations, and Clyde W. Shelton Day and Roland E. Beard, II, Day on the occasion of their retirement from the Sheriff's Department.
2. February 11 as 2-1-1 Texas United Way Helpline Day-United Way of the Texas Gulf Coast for its services to the community.
3. February 18 as Dr. Ray Parsons Day on the occasion of his retirement as Director of the Mosquito Control Division of Harris County Public Health & Environmental Services.

b. **Commissioner, Precinct 1**

1. Request for approval of reappointments for:
 - a. Sean McPherson to the Harris County Children & Adult Protective Services board for a term ending March 31, 2008.
 - b. Peter Jordan to the Harris County Industrial Development Corporation board for a term ending February 7, 2007.
 - c. Jane Cherry and Gerald Womack to the board of the Mental Health & Mental Retardation Authority for terms ending February 7, 2007.
 - d. Walter Jones to the Harris County Housing Authority board for a term ending February 28, 2007.
 - e. Andrew James to the Harris County Health Facilities Development Corporation board for a term ending January 22, 2007.
2. Request for approval to accept donations in the amount of \$732 for the Senior Citizens Program.
3. Request for approval for the Team West U Bicycling Club to host a recreational bike ride at Tom Bass Park February 13.

4. Request for approval for the American Lung Association to host an annual Asthma Walk at Tom Bass Regional Park I April 2.
5. Request for approval for the South Belt Girls Softball Association to host tournament and fundraising activities February 18-20 at El Franco Lee Park.
6. Request for approval of annual service awards for 46 employees at a cost of \$50 each.

c. **Commissioner, Precinct 2**

1. Request that the minutes of the November 23, 2004 meeting of the court be clarified as necessary to reflect the court's approval of adding two members to the Houston-Harris County Regional Homeland Security Advisory Council, and that the court approve a revised memorandum of agreement with Rice University and the City of Houston that is in accordance with the court's action.
2. Request for approval and adoption of orders to abate public nuisances at 15314 Peach Meadow, 12932 Edgehill, 5012 W. Cedar Bayou Lynchburg, 10213 Fairview, and 210 Prairie at an estimated cost of \$16,824.
3. Request for approval of the appointment of Alice E. Valdez to the board of Tax Increment Reinvestment Zone No. 13 for a term ending December 31, 2006.
4. Request for approval of a health and human services issue for the county's legislative platform in support of alternative funding sources for indigent health care in Texas.

d. **Commissioner, Precinct 3**

1. Request for approval of a resolution opposing any legislation filed during the 79th Legislative Session or any called Special Session of the 79th Legislature that would grant the Metropolitan Transit Authority of Harris County authorization to use the design/build contracting and procurement method.
2. Request for authorization to accept a check in the amount of \$8,250 from H.E. Butt Grocery Company for 50% reimbursement of the cost of a sidewalk on Highland Knolls from Mason to the east.
3. Request for approval of reappointments for:
 - a. Robert W. Kendrick to the board of directors of the Harris County Cemetery Corporation for a term ending February 28, 2008.
 - b. Michael P. Fleming to the board of directors of the Harris County Housing Authority for a term ending February 28, 2007.

4. Request for authorization to accept a check in the amount of \$30,350 from Proguard Mini Storage Ltd., to construct two median openings and left turn lanes for the Fry Road project.
5. Transmittal of notice of traffic sign installations.

e. **Commissioner, Precinct 4**

1. Request for authorization for the Auditor to pay monthly utilities from Harris County MUD No. 217 for additional water services to a central location.
2. Request for approval to reappoint Michael Surface to the Harris County Sports and Convention Corporation board for a term ending February 8, 2008.
3. Request for approval for various sports associations and leagues to sell concession and tournament items and charge admission at Precinct 4 park facilities.
4. Request for approval for Northwest 45 Girls Softball League to have an irrigation system installed on fields 1, 5, and 6 at Bayer Park.
5. Request for authorization to correct a payroll record.
6. Request for authorization for the County Judge to execute an agreement with Cub Scout Pack No. 1323 for cleanup along the roadsides of Theiss Mail Route Road from Louetta Road to Champions Forest Drive in connection with the Adopt a County Road program for the period of December 1-November 30, 2005.
7. Transmittal of notice of traffic sign installations.

23. **Miscellaneous**

- a. Transmittal of petitions filed with the 80th, 129th, and U.S. District Courts.
- b. Transmittal of oaths of office for board trustees of the Harris County Department of Education.
- c. Transmittal of a quarterly activity report by the Greater Houston Convention and Visitors Bureau.
- d. Transmittal of notices regarding proposed legislation creating the North Fort Bend County Water Authority, the West Harris County Regional Water Authority, and the Airline Improvement District.
- e. Request for approval of the proposed 2005 budget for the Greater Harris County 911 Emergency Network.

24. **Emergency items.**

25. **Public Hearing**

Request for creation of a reinvestment zone at 16680 Central Green Blvd., in Precinct 4 for the purpose of entering into a tax abatement agreement with Enduro Systems, Inc., for a manufacturing facility for fiberglass reinforced construction products.

26. **Executive Session**

- a. Request by the County Attorney for an executive session to receive a briefing on the status of litigation in the matter of *Kimii Valentine and Robert Casey, individually and on behalf of all others similarly situated v. Harris County and Perry Wooten* in U.S. District Court, and to take appropriate action upon return to open session, including possible approval of settlements.
- b. Request by PID Right of Way for an executive session to review trust information in connection with the purchase of Tract 002 between Balcrest Drive and West Cypress Forest Drive for the Grant Road-4 project in Precinct 4.

27. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
 Management Services
 Information Technology
 Facilities & Property Management
 Public Health & Environmental Services
 Community & Economic Development
 Library Services
 Youth & Family Services

Fiscal Services & Purchasing

Auditor
 Treasurer
 Tax Assessor-Collector
 Purchasing

Administration of Justice

Constables (8)
Sheriff
 Sheriff's Civil Service
 Fire & Emergency Services
 Medical Examiner
County Clerk
District Clerk
County Attorney
District Attorney
 Community Supervision & Corrections
 Pretrial Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2005

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1	1 2 3 4 5	1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4
2 3 4 5 6 7 8	6 7 8 9 10 11 12	6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11
9 10 11 12 13 14 15	13 14 15 16 17 18 19	13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
16 17 18 19 20 21 22	20 21 22 23 24 25 26	20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25
23 24 25 26 27 28 29	27 28	27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30
30 31					
July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5	1 2 3
3 4 5 6 7 8 9	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10
10 11 12 13 14 15 16	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17
17 18 19 20 21 22 23	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24
24 25 26 27 28 29 30	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30	25 26 27 28 29 30 31
31			30 31		

Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2005 on the dates noted by □. Court-approved county holidays are noted by ■. The 2006 schedule will be established by the court prior to the end of Calendar 2005.

Calendar 2006

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7	1 2 3 4	1 2 3 4	1	1 2 3 4 5 6	1 2 3
8 9 10 11 12 13 14	5 6 7 8 9 10 11	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10
15 16 17 18 19 20 21	12 13 14 15 16 17 18	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17
22 23 24 25 26 27 28	19 20 21 22 23 24 25	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27	18 19 20 21 22 23 24
29 30 31	26 27 28	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30
			30		
July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1	1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2
2 3 4 5 6 7 8	6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9
9 10 11 12 13 14 15	13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16
16 17 18 19 20 21 22	20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23
23 24 25 26 27 28 29	27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30
30 31					31

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HARRIS COUNTY PRECINCT BOUNDARIES

