# **NOTICE OF A PUBLIC MEETING**

#### **December 14, 2007**

Notice is hereby given that a meeting of the Commissioners Court of Harris County, Texas, will be held on **Tuesday, December 18, 2007 at 10:00 a.m.** in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Avenue, Houston, Texas, for the purpose of considering and taking action on matters brought before the Court.

Agendas may be obtained in advance of the court meeting in the office of the Commissioners Court Coordinator, Suite 938, Administration Building, 1001 Preston Avenue, Houston, Texas, in the Commissioners Court Courtroom on the day of the meeting, or via the internet at www.co.harris.tx.us/agenda.

Beverly B. Kaufman, County Clerk and Ex-Officio Clerk of Commissioners Court of Harris County, Texas

Patricia Jackson

Patricia Jackson, Director Commissioners Court Records



# HARRIS COUNTY, TEXAS

1001 Preston, Suite 938 " Houston, Texas 77002-1817 " (713) 755-5113

Ed Emmett County Judge El Franco Lee Commissioner, Precinct 1

**COMMISSIONERS COURT** 

Sylvia R. Garcia Commissioner, Precinct 2 Steve Radack Commissioner, Precinct 3 Jerry Eversole Commissioner, Precinct 4

No. 07.24

# <u>A G E N D A</u>

#### December 18, 2007

10:00 a.m.

Opening prayer by Father Salvatore DeGeorge of St. Patrick's Catholic Church in Houston.

#### I. Departments

- 1. Public Infrastructure Department
  - a. Public Infrastructure
  - b. Right of Way
  - c. Toll Road Authority
  - d. Construction Programs
  - e. Flood Control District
  - f. Architecture & Engineering
  - g. Facilities & Property Management
- 2. Management Services
- 3. Information Technology
- 4. Public Health & Environmental Services
- 5. Community & Economic Development
- 6. Youth & Family Services
- 7. Constables
- 8. Sheriff
- 9. Fire Marshal
- 10. Medical Examiner
- 11. County Clerk
- 12. County Attorney
- 13. District Courts

- 14. Travel & Training a. Out of Texas
  - b. In Texas
- 15. Grants
- 16. Fiscal Services & Purchasing a. Auditor
  - b. Tax Assessor-Collector
  - c. Purchasing
- 17. Commissioners Court
  - a. County Judge
  - b. Commissioner, Precinct 1
  - c. Commissioner, Precinct 2
  - d. Commissioner, Precinct 3
  - e. Commissioner, Precinct 4
- 18. Miscellaneous
- II. <u>Emergency/supplemental items</u>
- III. Public Hearings
- **IV.** Executive Session
- V. <u>Appearances before court</u>
- Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.co.harris.tx.us/agenda.

#### I. **Departments**

#### 1. Public Infrastructure Department

#### a. **<u>Public Infrastructure</u>**

- 1. Recommendation for authorization to amend a purchase order by adding \$70,000 for the City of Houston water supply and groundwater reduction plan retail agreement for regulatory area No. 3 of the Harris-Galveston Coastal Subsidence District and to make a prepayment in lieu of numerous monthly payments.
- 2. Recommendation that the district be authorized to renew membership for the county and Flood Control District as a regular member of the National Association of Flood and Stormwater Management Agencies, and for approval of payment in the approximate amount of \$9,000 for annual membership dues.
- 3. Recommendation that the Toll Road Authority be authorized to negotiate professional services agreements with PBS&J for specialized services dealing with tolling and toll policies and Jacobs/Carter-Burgess for review of highway geometry and roadway layout.
- 4. Recommendation that Public Infrastructure be authorized to be project manager for expansion of the Houston Transtar Center as requested by the Executive Committee of Transtar, and that project development continue with the assistance of Morris Architects.

# b. Right of Way

- 1. Recommendation that the court approve resolutions and orders authorizing the county or Flood Control District to purchase certain tracts for negotiated prices, and for appropriate officials to take necessary actions to complete transactions for:
  - a. Tract 009 at 16526 Cypress Rose Hill Road for the Cypress Rose Hill Road-1 project in Precinct 3 in the amount of \$35,531, \$3,000 over the appraised value.
  - b. Tract 010 between Emrose Drive and Fenske Road for the Cypress Rose Hill Road-1 project in Precinct 3 in the amount of \$87,291, \$3,000 over the appraised value.
  - c. Tract 006 at 502 West Southmore Street for the Southmore Street project in Precinct 2 in the amount of \$1,348, \$700 over the appraised value.
  - d. Tract 004 at 16410 Cypress Rose Hill Road for the Cypress Rose Hill Road-1 project in Precinct 3 in the amount of \$18,221, \$3,000 over the appraised value.
  - e. Tracts 001A & B along the southwest and northeast sides of Beacons View for the El Dorado Boulevard-1 project in Precinct 1 in the amount of \$312,206, \$17,667 over the appraised value.
  - f. Tract 002 at the southwest corner of Cypress Rose Hill Road and Huffmeister for the Cypress Rose Hill Road-3 project in Precinct 3 in the amount of \$147,805, 110% of the appraised value.

- g. Tract 19-067.0 at 14311 Buffalo Speedway for the C100 Buffalo Speedway Bridge acquisition project in Precinct 1 in the amount of \$85,000, \$3,300 over the appraised value.
- 2. Recommendation that the court approve resolutions and orders authorizing the County Judge to execute personal services agreements with Steven Bonjonia, Sean Kennedy, Michael L. Maher, and Eleanor L. Smith for relocation specialist services in support of real estate transactions on behalf of the county and the Flood Control District.
- 3. Recommendation that the court approve a resolution and order authorizing the Flood Control District to dedicate to the public an easement over, upon, and across Tract 06-601.0 for the CenterPoint Energy utility easement project in Precinct 4, and for the County Judge to execute the dedication.
- 4. Recommendation that the court approve a resolution and order authorizing the County Judge to execute an amendment to an agreement with Steven H. Clegg for appraisal services in support of real estate transactions on behalf of the county.
- 5. Recommendation that the court approve a resolution and order authorizing the Hardy Toll Road extension project in Precinct 1, 17 specific tracts in the Noble Subdivision, with decrees of public necessity and convenience to acquire specific property on behalf of the county, and to provide landowner relocation assistance according to federal guidelines, and for appropriate officials to take necessary actions to complete the transactions.

#### c. Toll Road Authority

- 1. Recommendation for authorization to negotiate with Lockwood, Andrews, & Newnam, Inc., for engineering services for Phase Two of the Sam Houston Tollway erosion repair/protection at Buffalo Bayou project in Precinct 3.
- 2. Recommendation for authorization to negotiate an interlocal agreement with Houston-Galveston Area Council to participate in a cost-shared purchase of oblique imagery, true color and color infrared orthographic imagery, LiDAR and related services.
- 3. Recommendation for approval of the resumption of toll collections at Hammerly Boulevard northbound ramp of the Sam Houston Toll Road effective January 19, 2008.
- 4. Request for approval of payment in the amount of \$21,000 to the International Bridge, Tunnel, and Turnpike Association to participate as a sponsor of the annual IBTTA conference/workshop.

- 5. Recommendation for new utility services and payment of related costs in connection with installation of utilities for rehabilitation of the Verdi Pump Station at 320A West Sam Houston Parkway North.
- 6. Recommendation for authorization to execute an architectural services agreement with UAH, Inc., dba Urban Architecture for construction of the Southwest EZ Tag Store at a cost not to exceed \$247,020.
- 7. Request for authorization to correct the payroll records of three employees.
- 8. Recommendation for approval of four cellular phone allowances.
- 9. Recommendation for authorization to purchase from MacKay Communications an annual service plan for airtime for the Incident Management Services Division to communicate with other regional agencies during catastrophic events.
- 10. Recommendation for authorization to accept donation of four granite flower vases to be placed in the landscaping of the Law Enforcement Memorial at 4012 South Dairy Ashford.
- 11. Request for authorization to add sections of Cavalcade Drive and Quitman Street from Jensen Drive to Chapman Street to the county's road log for the purpose of designing grade separations over the Union Pacific railway, including access roads to adjacent properties to construct the extension of the Hardy Toll Road from I 610 North to downtown.
- 12. Request for authorization to add a section of Lorraine Street to the county's road log from Jensen Drive to Chapman Street for the purpose of designing a grade separation at the intersections of the Union Pacific Railway and Hardy Toll Road including an access road to adjacent properties to construct the extension of the Hardy Toll Road from I 610 North to downtown.

#### d. Construction Programs

- 1. Recommendation for approval of changes in contracts with:
  - a. Batterson, Inc., contractor for pavement markings at various roads in the Genoa Red Bluff Camp area in Precinct 2, resulting in no change to the contract amount (04/0176-1).
  - b. Angel Brothers Enterprises, Inc., contractor for Racoon Drive from Lynchburg Cedar Bayou Road to Massey Tompkins Road in Precinct 2, adding 19 calendar days and resulting in an addition of \$210,456 to the contract amount (06/0200-3).
  - c. AAA Asphalt Paving, Inc., contractor for Greenhouse Road from Clay Road to Kieth Harrow Boulevard in Precinct 3, resulting in a reduction of \$258,407 from the contract amount (06/0091-4).

- d. TJ&T Enterprises, Inc., contractor for West Little York from Barker-Cypress to Deep South Drive in Precinct 3, adding nine calendar days and resulting in a reduction of \$6,199 from the contract amount (06/0238-5).
- e. John Reed and Company, Ltd., contractor for Bellaire Boulevard from east of SH 6 to west of Howell-Sugarland Road in Precinct 3, adding one calendar day and resulting in a reduction of \$167,110 from the contract amount (06/0364-2).
- f. Durwood Greene Construction, LP, contractor for reconstruction of eight roads in the Cypress North Houston area in Precinct 3, resulting in an addition of \$3,632 to the contract amount (07/0082-2).
- g. AAA Asphalt Paving, Inc., contractor for reconstruction of 13 roads in the Cypress Bend Subdivision in Precinct 3, adding 147 calendar days and resulting in a reduction of \$180,083 from the contract amount (07/0130-1).
- h. Excalibur Excavation, LP, contractor for addition of erosion protection to the bridge on Westmount Houston at Vogel Creek in Precinct 4, adding 20 calendar days and resulting in an addition of \$28,660 to the contract amount (06/0445-2).
- i. Spring Equipment Company, Inc., contractor for reconstruction of outfall from Waycreek to Cypress Creek in Precinct 4, adding 73 calendar days and resulting in an addition of \$4,498 to the contract amount (06/0447-2).
- j. Durwood Greene Construction, LP, contractor for reconstruction of Miller Wilson and Clara Roads in the Crosby area in Precinct 4, resulting in a reduction of \$5,029 from the contract amount (07/0018-1).
- 2. Recommendation for authorization to issue a purchase order to Geoscience Engineering in the additional amount of \$2,345 for testing and inspection services for construction of Arthur Bayer Park in Precinct 4.
- 3. Recommendation for approval of an amendment to an agreement with Zarinkelk Engineering Services, Inc., for construction and/or inspection services in the amount of \$5,241 in connection with the Park Row project.

# e. Flood Control District

- 1. Recommendation that the County Judge be authorized to execute agreements/amendments with:
  - a. Aviles Engineering Corp., for materials engineering and testing services in the amount of \$80,000 in support of public works construction projects within the district.
  - b. Dodson & Associates, Inc., for additional engineering services in the amount of \$250,000 for technical assistance, expertise, and consultation to the district and to assist in technical review of the districts federal projects.
  - c. Geotest Engineering, Inc., for material engineering and testing services in the amount of \$80,000 in support of public works construction projects within the district.
  - d. Harris County Municipal Utility District No. 167 to construct a public hike and bike trail along the northwest side of Unit U102-04-00 from Bear Hunters Drive traveling upstream to Unit U102-00-00 and continuing in a westerly direction on the south side in Precinct 3.

- e. HC MUDs Nos. 64 and 65 to allow flood control improvements to be performed on district property to mitigate the impact of developing land in the Mason Creek watershed, Unit T501-01-00 in Precinct 3.
- f. LJA Engineering & Surveying, Inc., for engineering services in the amount of \$250,000 in support of the Brays Bayou federal flood control project in Precincts 1, 2, and 3.
- g. LJA Engineering & Surveying, Inc., for engineering services in the amount of \$250,000 to assist in project management and other tasks required to complete the general reevaluation report for the White Oak Bayou watershed in Precincts 1, 2, and 4.
- h. Paradigm Consultants, Inc., for materials engineering and testing services in the amount of \$80,000 in support of public works construction projects within the district.
- i. Professional Service Industries, Inc., for materials engineering and testing services in the amount of \$80,000 in support of public works construction projects within the district.
- j. James P. Shanahan for lease of property along the southern line of Lot 24, Block 3, in the Fleetwood Subdivision, Section Five, Unit W100-00-00, Tract 32-001.0, in the Buffalo Bayou watershed in Precinct 3.
- k. Kim and Rebecca Vannatter for lease of property adjacent to and along the southern line of Lot 37, Block 1, in the Nottingham Forest Subdivision, Unit W100-00-00, Tract 30-005.0, in the Buffalo Bayou watershed in Precinct 3.
- Melvin R. Dixon for lease of property adjacent to and along the southern line of Lot 22, Block 3 in the Fleetwood Subdivision, Unit W100-00-00, Tract 32-001-0, in the Buffalo Bayou watershed in Precinct 3.
- m. Miguel Kramis for lease of property along the southern line of Lot 32, Block 3 in the Fleetwood Subdivision, Unit W100-00-00, Tract 32-001.0, in the Buffalo Bayou watershed in Precinct 3.
- n. Thomas J. Mooney for lease of property along the southern line of Lot 6, Block 2 in the Westchester Subdivision, Unit W100-00-00, Tract 29-013.0, in the Buffalo Bayou watershed in Precinct 3.
- o. Thomas J. Ryan for lease of property along the eastern line of Lot 13, Block 2 in the Fleetwood Subdivision, Unit W100-00-00, Tract 31-012.0, in the Buffalo Bayou watershed in Precinct 3.
- 2. Recommendation that detention basins be accepted as part of the district's maintenance system for:
  - a. Unit E541-03-00 in the White Oak Bayou watershed in Precinct 4.
  - b. Units K500-12-00 and K545-03-00 in the Cypress Creek watershed in Precinct 3.
- 3. Recommendation for authorization to negotiate agreements with:
  - a. Houston-Galveston Area Council to participate in a cost-shared purchase of oblique imagery, aerial photography, LiDAR, and related services.
  - b. Jones & Carter, Inc., to develop a preliminary engineering study of the project development phase of the Upper Hunting Bayou flood damage reduction project in Precinct 1.

- c. Geomatrix Consultants, Inc., for specialized engineering services to develop channel design relationships and criteria for designing grass-lined channel systems that are more stable and damage-resistant.
- 4. Recommendation for approval of construction documents and authorization to seek bids for channel improvements on Goose Creek, Unit O100-00-00 from Baker Road to upstream of West Lynchburg-Cedar Bayou Road in Precinct 2 at an estimated cost of \$7,536,000, and authorization to advertise for bids for a three-week period and for the director to issue addenda as necessary prior to the date bids are to be received.
- 5. Recommendation that the court adopt an upper Langham Creek sub-regional watershed plan and grant permission to pursue adoption of the regional plan and impact fee.
- 6. Recommendation for authorization to pay \$300 for registration to participate in the University of Houston Fall Engineering Career Fair.
- 7. Recommendation that the director be authorized to extend an agreement with the Texas A&M University System in College Station through the Texas Cooperative Extension from January 1, 2008-March 31, 2008 for agronomic research services within an existing limit of appropriation.
- 8. Recommendation that the court acknowledge deposit receipts for impact fees for October and November.

#### f. Architecture & Engineering

- 1. Recommendation for authorization to seek bids for a five-week period for:
  - a. Culvert replacement for Crosby Cedar Bayou in Precinct 2 at an estimated cost of \$283,315.
  - b. On-call pedestrian facilities project in Precinct 3 at an estimated cost of \$250,000.
  - c. Armor joint repair and joint sealing for bridges in Precinct 3 at an estimated cost of \$250,000.
  - d. Mueschke Road from US 290 to the north in Precinct 3 at an estimated cost of \$4,267,330.
  - e. Reconstruction of various roads in the Crosby Camp area in Precinct 4 at an estimated cost of \$1,401,000.
  - f. Meyer/Collins Park hike and bike trail in Precinct 4 at an estimated cost of \$310,000.
- 2. Recommendation for approval of the following plats:
  - a. Lakeshore, Section Nine in Precinct 1; Carter & Burgess, Inc., and Kerry R. Gilbert & Associates, Incorporated.
  - b. Cypress Crossing Apartments in Precinct 1; R.G. Miller Engineers.
  - c. Smithstone Plaza in Precinct 3; Terra Surveying Company, Incorporated.

- d. Harris County MUD No. 434 water plant No. 1 in Precinct 3; Brown & Gay Engineers, Inc., and Vernon G. Henry and Associates, Incorporated.
- e. Bellaire Village Subdivision in Precinct 3; South Texas Surveying Associates, Incorporated.
- f. Stone Creek Ranch, Sections One through Three and drainage reserves in Precinct 3; Brown & Gay Engineers, Inc., and Vernon G. Henry and Associates, Incorporated.
- g. Mason Susser Subdivision in Precinct 3; Hovis Surveying Company.
- h. Action Gypsum at West Little York in Precinct 4; Cobb, Fendley & Associates, Incorporated.
- i. Lexington Park, Section One in Precinct 4; Hovis Surveying Company.
- j. Treeline in Precinct 4; Costello, Inc., and Kerry R. Gilbert & Associates, Incorporated.
- k. Auburn Lakes Pines, Section Three in Precinct 4; Jones & Carter, Incorporated.
- 1. Glen Abbey, Section Six in Precinct 4; Jones & Carter, Incorporated.
- 3. Recommendation for cancellation of bonds for:
  - a. Lennar Homes of Texas Land and Construction, Ltd., executed by RLI Insurance Company in the amount of \$34,700 for Mount Royal Village, Section One in Precinct 1.
  - b. Copper City, Ltd., executed by Travelers Casualty and Surety Company of America in the amount of \$8,086 for Copper Village, Section 10 in Precinct 3.
  - c. Franz Road, Ltd., executed by Travelers Casualty and Surety Company of America in the amount of \$27,975 for Lakecrest, Section Eight in Precinct 3.
  - d. JDC/Lone Oak, Ltd., executed by Independence Casualty and Surety Company in the amount of \$9,375 for Longenbaugh Road extension in Precinct 3.
  - e. KB Home Lone Star, LP, executed by General Insurance Company of America in the amount of \$31,575 for Westgreen Park, Section Four in Precinct 3.
  - f. Westside Ventures, Ltd., executed by Hartford Casualty Insurance Company in the amount of \$7,500 for Westside Mall, Section Three partial replat and extension in Precinct 3.
  - g. Augusta Pines, Ltd., executed by Contractors Bonding and Insurance Company in the amount of \$7,245 for Augusta Pines, Section Six in Precinct 4.
  - h. Ravenwood Development, Ltd., executed by Hartford Fire Insurance Company in the amount of \$18,750 for Breckenridge Forest, Section Five in Precinct 4.
  - i. Breckenridge VI, Ltd., executed by United States Fidelity and Guaranty Company in the amount of \$22,184 for Breckenridge Forest, Section Six in Precinct 4.
  - j. Sowell Interests-Imperial, LP, executed by Safeco Insurance Company of America in the amount of \$54,923 for Imperial Green, Section One in Precinct 4.
  - k. Legacy/Monterrey Homes, LP, executed by Arch Insurance Company in the amount of \$38,625 for Miramar Lake, Section Three in Precinct 4.
  - 1. R Creek, LP, executed by Farmington Casualty Company in the amount of \$19,688 for Rock Creek, Section Six in Precinct 4.

- m. Sowell Interests-Terrace, LP, executed by Safeco Insurance Company of America in the amount of \$70,300 for Terrace Brook, Section One in Precinct 4.
- n. Brookline Development Company, Inc., executed by Travelers Casualty and Surety Company of America in the amount of \$6,876 for Villas of Oakwood Glen, Section One in Precinct 4.
- o. CW SCOA, LP, executed by the Hartford Fire Insurance Company in the amount of \$48,750 for Wimbledon Country North, Section One in Precinct 4.
- 4. Recommendation for approval of changes in contracts for:
  - a. Coleman Contracting Group, Inc., contractor for construction of three restroom buildings at Alexander Deussen Park in Precinct 1, adding six calendar days and resulting in an addition of \$1,192 to the contract amount (060334-2).
  - b. SpawGlass Civil Construction, Inc., contractor for construction of Beltway 8 Sports Park in Precinct 2, adding 28 calendar days and resulting in an addition of \$182,762 to the contract amount (070108-1).
  - c. SpawGlass Civil Construction, Inc., contractor for construction of Beltway 8 Sports Park in Precinct 2, resulting in a reduction of \$18,320 from the contract amount (070108-2).
- 5. Recommendation for authorization for the County Judge to execute landscape architectural/engineering/environmental services agreements/amendments with:
  - a. Clark Condon and Associates in the amount of \$42,000 in connection with development of Star Icon Monuments in Precinct 2.
  - b. JNS Consulting Engineers, Inc., in the additional amount of \$16,716 for construction of Clay Road from west of Elrod Road to west of Peek Road in Precinct 3.
  - c. Pate Engineers, Inc., in the additional amount of \$43,700 for construction of Greenhouse Road from IH 10 to Saums Road in Precinct 3.
  - d. LJA Engineering & Surveying, Inc., in the additional amount of \$3,750 in connection with construction of a hike and bike trail within the Spring Creek Greenway project between Jesse H. Jones Park and Pundt Park in Precinct 4.
  - e. Crouch Environmental Services, Inc., in the amount of \$28,250 in regard to certain chemicals found and reported at the site of Huffmeister Road detention basin at the northeast corner of Huffmeister Road and Whispering Valley Drive in Precinct 4.
  - f. Turner Collie & Braden, Inc., in the amount of \$211,675 in connection with construction of Grant Road from east of Copeland Road to SH 249 in Precinct 4.
- 6. Recommendation for deposit of funds received from:
  - a. The McGraw-Hill Companies in the amount of \$58 for reimbursement for overpayments for books.
  - b. Harris County Treasurer in the amount of \$45,678 for wage rate compliance services.

- 7. Recommendation for authorization to negotiate with:
  - a. Corrigan Consulting, Inc., for on-call environmental services in connection with ultimate closure of the leaking petroleum storage tank site at the Downtown Fueling Center at 1320 Preston in Precinct 1.
  - b. TEDSI Infrastructure Group for engineering services in connection with traffic and pedestrian signals and ADA improvements at the intersections of North Eldridge Parkway at Crossroads Park Drive, Spring-Cypress Road at Louetta Road, Spring-Cypress Road at Village Creek Trail, West Little York Road at Guhn Road, and West Little York Road at Evergreen Trails/Enclave Vista Drive in Precinct 4.
  - c. Walter P. Moore and Associates, Inc., in connection with traffic and pedestrian signals, turn lane, and ADA improvements at the intersections of Atascocita Road at Atascocita Meadows Drive, Atascocita Road at Atasca Oaks Drive, and Atascocita Road at Will Clayton Parkway in Precinct 4.
- 8. Recommendation for authorization for the County Auditor to pay monthly utility bills and that the County Judge execute service outlet location statements with CenterPoint Energy for installation of electrical meters to provide electrical power for:
  - a. A new restroom building at 5100 Lauder Road for Bill Crowley Park in Precinct 1.
  - b. 16010<sup>1</sup>/<sub>2</sub> Tuckerton Road for traffic signals at the intersection of Tuckerton Road and Telge Road in Precinct 3.
  - c. 8503<sup>1</sup>/<sub>2</sub> Easton Commons Drive for traffic signals at the intersection of Easton Commons Drive at West Road in Precinct 4.
  - d. 9931<sup>1</sup>/<sub>2</sub> West Road for traffic signals at the intersection of West Road at Cabin Creek Drive in Precinct 4.
  - e. 19301<sup>1</sup>/<sub>2</sub> West Little York Road for traffic signals at the intersection of West Little York Road and Greenhouse Road in Precinct 4.
  - f. 12750<sup>1</sup>/<sub>2</sub> North Houston Rosslyn Road for traffic signals at the intersection of North Houston Rosslyn Road at Silent Wood Lane in Precinct 4.
  - g. 9775 West Little York Road for traffic signals at the intersection of West Little York Road at Empire Central Drive in Precinct 4.
  - h. 9518<sup>1</sup>/<sub>2</sub> West Gulf Bank Road for traffic signals at the intersection of West Gulf Bank Road at Gessner Road in Precinct 4.
  - i. 13030<sup>1</sup>/<sub>2</sub> Bammel North Houston Road for traffic signals at the intersection of Bammel North Houston Road at Kleinmeadow Drive in Precinct 4.
- 9. Recommendation for appropriate officials to take necessary actions and awards be made to:
  - a. Four Seasons Development Co., Inc., lowest and best bid in the amount of \$449,000 for pavilion renovation and additions for Alexander Deussen Park in Precinct 1.
  - b. Southern Star Concrete, Inc., lowest and best bid in the amount of \$58,800 for furnishing and delivering ready-mix concrete to various locations in Precinct 3.

- 10. Recommendation for appropriate officials to take necessary actions, that technical defects be waived, and awards be made to:
  - a. Windsor Contracting, LLC, lowest and best bid in the amount of \$138,605 for proposed parking lot addition for Edna Mae Washington Park in Precinct 2.
  - b. Pace Services, LP, lowest and best bid in the amount of \$4,989,438 for T.C. Jester Boulevard from Ivy Falls Drive to Cypresswood Drive in Precinct 4.
  - c. TJ&T Enterprises, Inc., lowest and best bid in the amount of \$7,954,272 for Grant Road from Copeland to SH 249 Frontage Road in Precinct 4.
- 11. Recommendation that the court be authorized to execute agreements between the county and:
  - a. Cypress Fairbanks ISD and GGP-Bridgeland, LP, for construction of traffic signals and related work at the intersection of Fry Road and the district-maintained loop at the district's 130 Multi-School Campus south of the intersection of Fry Road with North Bridgelands/Cypress North Houston in Precinct 3.
  - b. Mischer Development, LP, and GGP-Bridgeland, LP, for construction of traffic signals and related work at the intersection of Fry Road and Bridgeland Lake Parkway/Cypress North Houston in Precinct 3.
  - c. TxDOT in amounts of \$37,752 and \$51,486 for bridge replacement or rehabilitation of Kickapoo Road and Hegar Road bridges at Spring Creek in Precinct 3.
  - d. Harris County MUD No. 230 and Cypress Creek Utility District for the Grant Road project from Copeland to SH 249 Frontage Road in Precinct 4.
- 12. Recommendation that the court authorize administrative correction of an award for storm sewer repairs at Avenue C in Precinct 2 to reflect D.J. Civil Construction, LLC, in lieu of D.J. Civil Construction.
- 13. Recommendation for approval of the preliminary engineering report prepared by Sherrington, Inc., for construction of Tuckerton Road C from west of Telge Road to east of Unit U106-09-00 in Precinct 3, and authorization to proceed with the design phase.
- 14. Recommendation for authorization to renew an annual contract with Batterson, LLP, in the amount of \$150,000 for paint striping of various roads in the Lyons Camp area in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.
- 15. Recommendation that the court authorize administrative correction of a company name change from Republic Electric to Republic ITS for an on-call contract for installation of school zone and warning flashers including related improvements at various locations in Precinct 4.

- 16. Recommendation that the court establish a public hearing date of January 8 to consider certain street name changes and corrections: Harbor Crossing to Harbor Crossing Lane and Pineknot Drive to Pine Rest Drive in Precincts 3 and 4.
- 17. Transmittal of notices of road and bridge log changes.

#### g. Facilities & Property Management

- 1. Request for approval of an amendment to change the expiration date to November 30, 2011 for an agreement with CABOT II-TX2W16-17, LP, for lease of space at 17427 Village Green Drive for the Sheriff's Auto Theft Division.
- 2. Request for approval of a license agreement with American Towers, Inc., for an antenna site at 315 Happy Hollow in Dickinson for Information Technology's radio communications equipment.
- 3. Request for approval of an agreement with the Texas Parks and Wildlife Department for lease of space at 117 East Avenue A in LaPorte for law enforcement communications in connection with game wardens and the Sheriff's Marine Division.

#### 2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$22,502 and six workers compensation recoveries in the total amount of \$27,673; settlement of four tort claims in the total amount of \$13,475; denial of 11 claims for damages; and transmittal of claims for damages received during the period ending December 11.
- b. Request for authorization for the County Judge to execute releases in exchange for payments to the county in amounts of \$107, \$107, and \$15,071 in connection with settlement of accident claims.
- c. Request by Human Resources & Risk Management that alternatives for employment background checks be referred to the 2010 Technology Task Force-HR Subcommittee for review and recommendations regarding a policy and procedure that would enhance the current process.
- d. Request for authorization for two employees of Human Resources to participate in collegiate job fairs March 5 and April 8 in Houston at a total cost of \$175.
- e. Transmittal of investment transactions and maturities for the period of November 28-December 11.

- f. Request for approval of interest payments for commercial paper projects; transmittal of the quarterly commercial paper status report; and request for authorization to increase the commercial paper series note for interim financing of road and bridge bond projects.
- g. Request for approval of an order authorizing execution and delivery of an amended and restated flood control projects contract with the Harris County Flood Control District for issuance of Contract Tax Refunding Bonds, Series 2008A, and other related matters.
- h. Request for approval of an order authorizing county officials to enter into one or more financial management agreements in connection with Tax and Subordinate Lien Refunding Bonds, Series 2008A, preparation of financing documents, and other related matters.
- i. Request for approval of orders authorizing issuance of Permanent Improvement Refunding Bonds, Series 2008A, Unlimited Tax Road Refunding Bonds, Series 2008A, and Flood Control District Contract Tax Refunding Bonds, Series 2008A, preparation of financing documents, awarding sale of the bonds, preparation and distribution of official statements, and other related provisions.
- j. Recommendation that the court approve a change to 50.5 cents per mile effective January 1, 2008 for mileage reimbursement for county and flood control personnel for use of their personal vehicles for official business purposes in accord with revised regulations of the U.S. Internal Revenue Service.
- k. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- 1. Transmittal of notice by the Port of Houston that the Port will not opt out of the goodsin-transit tax exemption.
- m. Request for approval of certain recommended staff position, salary, and reclassification changes in the Domestic Relations, Sheriff, Constables, County Clerk, County Attorney, and District Attorney departments.

#### 3. Information Technology

- a. Request for approval of an agreement with the Freeport Police Department for the county to allow access to and use of information maintained by the Southeast Texas Crime Information Center.
- b. Request for authorization to transfer two vehicles from the Public Infrastructure/FPM Division to ITC's inventory in connection with the transfer of records management positions and related funds.

- c. Request for authorization to destroy certain records of the County Treasurer, Constable of Precinct 5, Purchasing Agent, Domestic Relations, and Community & Economic Development in accordance with records control schedules.
- d. Request for approval of an agreement with the Houston Society for the Prevention of Cruelty to Animals for use of the county's 800 MHz public radio system.

#### 4. Public Health & Environmental Services

- a. Request for approval of seven grant/loan agreements in the total amount of \$61,977 in connection with the Lead Hazard Control Program.
- b. Request for approval of additional mileage reimbursements in amounts of \$86, \$109, \$236, \$360, \$407, \$422, and \$460 for TB outreach workers who exceeded the monthly limit in August, September, October, and November.
- c. Request for authorization to reclassify a part-time grant position in the WIC Program to full-time for the balance of the grant fiscal year.
- d. Request for authorization for an employee to attend San Jacinto College career expos February 13 and April 8 at a total cost of \$170.
- e. Request for approval of payment in the amount of \$980 to the Alliance for Multicultural Community Services for interpreter services rendered in connection with the Refugee Health Services Program.
- f. Request for authorization for the Veterinary Public Health Division to hold a rabies vaccination clinic January 26 at 612 Canino Road at a cost of \$5 per animal.
- g. Request for approval of orders assessing costs for abating public nuisances at 15614 Ledla Ln. in Precinct 1, and 17002 Folsom Dr., 330 River Road, 601 Clear Lake Rd., 11728 Lloyd St., and 16415 N. Shore Dr. in Precinct 2.

#### 5. Community & Economic Development

- a. Request for approval of four deferred down payment assistance loans for certain lowand moderate-income homebuyers in Precincts 1, 3, and 4 in the total amount of \$56,800.
- b. Request for approval of an amendment to an agreement with Bayou Housing Partners, Inc., to revise the time of performance for completion of construction of the La Porte 3rd Street affordable housing project in Precinct 2.
- c. Request for approval of an amendment to an agreement with Harris County Precinct Three to add \$148,500 in Economic Development Initiative Special Projects Grant funds to the Westside Senior Education Center Project.

- d. Request for authorization to reallocate \$150,000 of Harris County Housing Finance Corporation Grant funds for use toward substantial renovation costs of the Madge Bush Transitional Housing Project at 3401 and 3405 Tuam Street in Precinct 1.
- e. Request for approval of an agreement with Family Time Foundation, Inc., to partially fund a new roof and gutter system for a battered women's shelter using Emergency Shelter Grant funds in the amount of \$21,777.
- f. Request for approval and certification of Emergency Shelter Grant Program project applications for submission to the Texas Department of Housing and Community Affairs for:
  - 1. YWCA-Eliminating Racism Empowering Women at 3220 Broadway Street in Precinct 2.
  - 2. Westside Homeless Partnership at 1625 Blalock in Precinct 4.
  - 3. Covenant House Texas at 1111 Lovett Boulevard in Precinct 1.
  - 4. Memorial Assistance Ministries at 1625 Blalock Road in Precinct 4.
  - 5. Harris County CEDD for rent and mortgage assistance.
- g. Request for approval of an order prepared by the County Attorney to amend the Assistance to Non-U.S. Citizens Policy and Guidelines to include language that supports constituent eligibility for services and complies with Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.
- h. Request for approval of an agreement with Gexa Energy for provision of emergency utility assistance from the Gexa Energy Bill Payment Assistance Program to eligible county residents.
- i. Request for approval of an interlocal agreement between Harris County, City of Baytown, and the Baytown Tax Increment Reinvestment Zone No. One in Precinct 2 in accordance with the county's Guidelines for Participation in Municipal Tax Increment Reinvestment Zones.
- j. Request for approval of creation of a reinvestment zone and tax abatement agreement with Team, Inc., and Team Facilities & Services, Inc., for construction of a manufacturing and distribution facility and corporate offices at 3031 South Sam Houston Parkway East in Precinct 1.

#### 6. Youth & Family Services

#### a. Protective Services for Children & Adults

1. Request for authorization for staff to host Parent/Teen Survival Course group meetings December 1, 2007 through February 29, 2008 for 840 participants at an approximate cost of \$1,500.

2. Request for authorization to renew an annual agreement with Klein Independent School District for assignment of a youth service specialist for social services to youth and families who are in crisis.

# b. Children's Assessment Center

- 1. Request for approval of memorandums of understanding between the county and the Children's Assessment Center Foundation to recognize grant income and budget allocations, including amounts for the FY 2009 operating budget.
- 2. Request for approval of payment in the amount of \$1,520 to the American Professional Society on the Abuse of Children for membership renewal for 12 employees.

# 7. Constables

- a. Request by the constables' systems manager for:
  - 1. Approval of a career development increase for a peace officer who met requirements for the senior deputy level.
  - 2. Authorization for constables and their personnel to use county vehicles for travel outside of the county for education and training, investigations, prisoner transport, law enforcement assistance, legislative matters, and to aid in the effective operation of constables' offices where only vehicle expenditures are involved during 2008.
- b. Request by Constables Abercia, Camus, Trevino, and Bailey, Precincts 1, 5, 6, and 8, for approval of changes to lists of regular law enforcement personnel and reserve officers with oaths and/or bonds.
- c. Request by Constables, Abercia, Jones, Hickman, Camus, Trevino, and Walker, Precincts 1, 3, 4, 5, 6, and 7, for approval of law enforcement agreements with various civic and homeowner associations and other entities.
- d. Request by Constable Abercia, Precinct 1, for approval of funds to provide a vehicle and related equipment for an additional deputy for the Near N.W. Management District contract effective January 1, 2008.
- e. Request by Constable Hickman, Precinct 4, for authorization to:
  - 1. Reclassify five deputy positions to senior deputy level in connection with law enforcement agreements with Greenwood Forest and Rolling Fork, and to change the contract reimbursement rates from 100% to 70%.
  - 2. End a deputy position effective December 31, 2007 in connection with the Sableridge law enforcement agreement.
  - 3. Extend three deputy positions and one sergeant position through January 4, 2008 in connection with law enforcement agreements with Meadow Hill MUD, Atascocita, and Northcliffe Manor.
  - 4. Accept forfeiture checks in the total amount of \$6,122.
  - 5. Appoint seven deputies to fill vacant positions.

- f. Request by Constable Camus, Precinct 5, for authorization to delete five positions in connection with law enforcement agreements that have not been renewed with Sharpstown Business District, Brays Village East Homeowners Association, Inc., and Silvermill Homeowners Association.
- g. Request by Constable Walker, Precinct 7, for authorization to extend a model position from December 31, 2007 to April 30, 2008.

#### 8. Sheriff

- a. Request for approval of law enforcement agreements with various civic and homeowner associations and other entities.
- b. Request for approval of a cellular phone allowance for an employee.
- c. Request for authorization to add Thai to the approved list of bilingual languages for the Sheriff's Department effective December 22.
- d. Request for approval of career development increases for peace officers who met requirements for the senior deputy level.

#### 9. Fire Marshal

- a. Request for authorization to reclassify a part-time administrative coordinator position to a model position.
- b. Request for authorization to reimburse the Texas Department of Public Safety and City of La Porte registration fees in amounts of \$150 each for the Cellular & Evidence & Forensic Analysis Symposium.
- c. Request for approval of payment in the amount of \$59 to reimburse an employee for expenses incurred in connection with a bilingual language test and for approval of the monthly bilingual incentive pay.
- d. Transmittal of financial reports for Emergency Services Districts Nos. 5 and 80.

#### 10. Medical Examiner

- a. Request for approval of payment in the amount of \$425 to the Intersociety Committee on Pathology Information, Inc., for a fellowship advertisement in the Directory of Pathology Training Programs.
- b. Request for authorization to upgrade and purchase a replacement cellular phone.

#### 11. County Clerk

- a. Transmittal of minutes of the court's meetings of November 16 and 20 and December 4.
- b. Request for authorization to purchase 51 replacement cellular phones.

#### 12. County Attorney

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, and 4, and the 151st and 313th District Courts.
- b. Request for approval of an order authorizing settlement of a vehicle accident case in 11th District Court.
- c. Request for approval of orders authorizing suits and litigation expenses to compel compliance with regulations for storm water quality management at 937 Aldine Mail Route in Precinct 1; flood plain management regulations at 3614 Mooney Road in Precinct 2 and 3166 Brownie Campbell Road in Precinct 4; and solid waste, waste water permit, and the Texas Water Code at 16503 Ramsey Road in Crosby in Precinct 4.
- d. Request for authorization to delete a cellular phone from the department's inventory.
- e. Request for approval to engage the law firm of Marshall & Lewis, LLP, to represent the Harris County District Attorney and Assistant Attorneys in connection with a lawsuit in U.S. District Court, Ibarra et al v. Harris County.

#### 13. District Courts

- a. Request for authorization to purchase two replacement cellular phones.
- b. Request for authorization to accept a contribution from the Episcopal Diocese of Texas for the STAR Drug Court.

#### 14. Travel & Training

#### a. Out of Texas

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/A&E	2	Microsoft Dynamics Convergence Conference	3/11-14	Orlando, FL	\$5,190	General
2.	MS/HRRM	3	State & Local Government Benefits Association Conference	3/9-12	San Diego, CA	\$3,500	Other
3.	ITC	1	Bi-Tech National Users Group board meeting	1/10-12	St. Louis, MO	\$713	Other
4.	PSCA	3	Case management system user conference (Appvd. 10/9)	10/10-13	New York, NY	\$1,500	General
5.	Const. 6	1	Annual Western Regional Truancy Prevention Conf. (Appvd. 9/11)	10/9-12	Palm Springs, CA	\$500	General
6.	Sheriff	2	Technical services/video surveillance training (Appvd. 8/7)	10/14-27	Meridian, MS	\$120	General

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
7.	Co. Clk.	2	Natl. Assn. of Co. Recorders, Election Offic. & Clks. Legislative Conf.	2/29-3/4	Washington, DC	\$3,500	General
8	DA	2	Official investigation training	11/27-29	Denver, CO	\$1,600	Other
9.	DA	5	Assn. of Certified Fraud Examiners Mortgage Fraud Conference	12/13-14	Las Vegas, NV	\$9,225	Other
10	Pur. Agt.	1	Bi-Tech National Users Group board meeting	1/10-12	St. Louis, MO	\$892	Other
11	Com. 1	1	National Hurricane Conference	3/30-4/4	Orlando, FL	\$1,996	General
	Subtotal	23	Out of Texas average cost \$1,249 per employee			\$28,736	

# b. In Texas

Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.PID/ROW	1	Residential relocation course	3/27-28	Austin	\$1,000	General
2.PID/FCD	35	Time management seminar (Approved 11/20)	1/17-18	Houston	\$3,000	FCD
3.PID/FCD	2	Business analyst training	2/4-5	Houston	\$2,830	FCD
4.MS/OHRRM	1	Aetna Client Advisory Group executive sub-comm. mtg.	1/28-29	Dallas	\$480	Other
5.ITC	2	Texas Radio Coalition meetings (1/1-2/29)	TBD	Various	\$1,490	General
6.ITC	1	Microwave network repair technical training	1/13-19	Plano	\$886	General
7.ITC	1	Tx. Criminal Justice Information Users Group board mtg.	1/18	Fairfield	\$135	General
8.ITC	3	Motorola Depot Repair Facility (\$1,440 approved 11/6)	1/27-29	El Paso	\$0	Other
9.PHES	2	Humane euthanasia of animals training*	12/3	La Marque	\$80	General
10 PHES	4	Nursing & Social Work Conference	1/24-25	Houston	\$500	General
11 PHES	10	Visible emissions evaluators certification	2/5-7	Houston	\$2,400	General
12 PHES	1	Public health issues meetings (10 meetings)	TBD	Various	\$3,750	General
13 PHES	1	Texas Association of Local Health Officials meetings	Various	Round Rock	\$1,890	General
14.Coop. Ext.	1	Operation military youth training program (Appvd. 12/4)	12/2	Pearland	\$70	General
15 Juv. Prob.	2	Tx. Association of Business Officials Annual Conference	3/3-4	Austin	\$1,386	Grant
16 CAC	2	Child abuse prevention workshops	2/4-5	San Antonio	\$1,289	General
17 Const. 1	2	Government Technology Conference	1/30-31	Austin	\$860	Other
18 Const. 1	2	Police canine seminar*	2/4-8	Angleton	\$1,350	Other
19 Const. 5	93	Top law enforcement police science training	7/30-8/1	Houston	\$4,550	Other
20.Const. 6	2	TCLEOSE Education Workshop (Approved 8/21)	10/23-25	Corpus Christi	\$280	General
21 Const. 8	1	Civil process law seminar	10/14-17	San Antonio	\$25	Other
22.Const. 8	3	Civil process law seminar	2/17-20	Austin	\$75	Other
23.Const. 8	3	Civil process law seminar	3/18-21	Corpus Christi	\$75	Other
24 Const. 8	2	Civil process law seminar	4/27-30	Galveston	\$50	Other
25 Sheriff	9	Texas Narcotic Officers Association Conference*	8/20-23	Galveston	\$5,050	Grant
26.Sheriff	1	Crime analysis application training course	9/23-28	Austin	\$1,525	Other
27 Sheriff	1	Defensive tactics instructor cert. training* (Approved 10/9)	11/4-9	Austin	\$0	General
28.Sheriff	2	Annual Texas HIV/STD Conference	5/17-23	Austin	\$2,228	Other
29 Sheriff	1	Law enf./public safety fitness specialist cert. course*	1/20-26	Dallas	\$1,500	Other
30 Sheriff	2	Supervisor training	2/26	Houston	\$258	Other
31.M.E.	3	Public Information Officers Workshop	12/17	Houston	\$240	General
32.Dist. Clk.	5	E-Filing Summit	1/4	Austin	\$1,073	General
33.Dist. Clk.	1	Children's Commission on Technology meeting	1/18	Austin	\$35	General
34.CA	1	Advanced civil litigation seminar	2/7-8	Houston	\$425	General
35 JP 1.2	1	Litigation update seminar	1/16-18	Austin	\$746	General
36JP 4.1	2	Justice court training sessions	11/26-28	San Antonio	\$525	General

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
37.	JP 7.2	1	Justice of the peace training	1/7-10	Galveston	\$296	General
38.	JP 8.1	1	Translator and interpreter training	1/5	Katy	\$180	General
39.	Co. Cts.	1	Continuing legal education seminar	11/9	Austin	\$260	General
40.	Co. Cts.	1	Texas Urban Court Administrators meeting	11/14	Austin	\$33	General
41.	Co. Cts.	1	Texas Center for the Judiciary meeting	12/20	Austin	\$300	General
42.	Dist. Cts.	9	Annual Juvenile Law Conference	2/18-20	Corpus Christi	\$10,980	General
43.	Dist. Cts.	22	Criminal Justice Conference	7/27-30	San Antonio	\$17,000	General
44.	Auditor	1	Personal & Professional Ethics for Texas CPA's seminar	1/14	Houston	\$220	General
45.	Auditor	1	Auditing contracts conference	1/15-16	Austin	\$1,159	General
46.	Pur. Agt.	4	BuySpeed/Periscope Holdings Conference	4/9-11	Austin	\$2,855	General
47.	OHSEM	1	Industrial Fire, Safety & Security Conference*	2/5-8	Houston	\$345	General
48.	Com. 2	25	Strategic planning meeting	1/4	Houston	\$750	General
49.	Com. 3	1	Tx. Environmental Education Advisory Committee mtg.	1/14	Austin	\$195	General
50.	Com. 4	1	Electrician class	10/20	Houston	\$85	General
51.	Com. 4	1	Texas Trails Network State Conference	1/23-25	Woodlands	\$200	General
52.	Com. 4	2	Grounds maintenance and safety workshop	1/25	Houston	\$100	General
53.	Com. 4	1	United States Army Corps of Engineers meeting	TBD	Galveston	\$71	General
	Subtotal	280	In Texas average cost \$275 per employee			\$77,085	
	Total	303				\$105,821	
	*Travel by co	ounty ve	hicle	General	Grant	Other	Total
				\$64,649	\$6,436	\$34,736	\$105,821

Cumulative	Out of Texas	In Texas	Total
FY 2007-08	\$1,158,829	\$1,903,818	\$3,062,647

#### 15. Grants

- a. Request by **Information Technology** for authorization to accept grant funds in the amount of \$1,126,894 from the U.S. Department of Justice, through the City of Houston, for the Community Oriented Policing Services Technology Grant to acquire a second regional communications 700 MHz zone controller.
- b. Request by **Public Health & Environmental Services** for authorization to:
  - 1. Accept additional grant funds in amounts of \$25,500 and \$65,000 from the Texas Department of State Health Services for the low-income Women, Infants, and Children Program.
  - 2. Accept an amendment to an agreement with the Texas Department of State Health Services to increase grant funds in the amount of \$588,018, eliminate four positions, and amend the program end date to July 31, 2008 for the Bioterrorism Preparedness Program.

- c. Request by Community & Economic Development for authorization to:
  - 1. Submit an application to the Texas Department of Housing and Community Affairs for grant funds in the amount of \$100,000 for the Emergency Shelter Grant Program.
  - 2. Accept additional Community Development Block Grant funds in the amount of \$1 million from the Texas Department of Housing and Community Affairs for the Katrina/Rita Disaster Recovery Program, and for approval of three positions to administer the grant.
- d. Request by the **County Library** for authorization to:
  - 1. Accept grant funds in the amount of \$5,841 from Reading Is Fundamental, Inc., to purchase books for low-income families.
  - 2. Submit an application to the Comcast, Strake, Randalls/Safeway, and Edith and Robert Zinn foundations for grant funds in amounts of \$8,000, \$5,000, \$3,000, and \$3,000 for the Summer Reading Program for children.
  - 3. Submit an application to the National Endowment for the Humanities and the American Library Association for grant funds in the amount of \$9,100 for participation in the We the People Bookshelf Program.
  - 4. Submit an application to the Young Audiences of Houston for grant funds in the amount of \$215 to fund a cultural program at the Aldine Branch Library.
  - 5. Submit an intent to apply notice to the National Endowment for the Arts and Arts Midwest for grant funds in the amount of \$40,000 for the Big Read Community Reading Program.
- e. Request by **Protective Services for Children & Adults** for authorization to accept grant funds in the amount of \$400,000 from Casey Family Programs for continuation of the Houston Alumni & Youth Center Program.

# 16. Fiscal Services & Purchasing

#### a. <u>Auditor</u>

- 1. Request for approval of final payments to:
  - a. AAA Flexible Pipe Cleaning Company, Inc., for on-call inspection and cleaning of storm sewer systems at various locations in Precinct 2.
  - b. AHS Texas Enterprise, LP, for Garret Road drainage improvements and modifications for the Flood Control District.
  - c. AHS Texas Enterprise, LP, for grate structure replacement for Deerfield Village at Unit U102-00-00 in Precinct 3.
  - d. Angel Brothers Enterprise, Inc., for reconstruction of existing asphalt roadway to concrete on 16th Street in Precinct 2.
  - e. DCE Construction, Inc., for repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Lyons Camp area in Precinct 4.
  - f. DCE Construction, Inc., for storm sewer repairs for Holly Park at Freeport Street and Cora Bell Lane in Precinct 2.

- g. Economic Construction, Inc., for repair of bridge for North Brentwood Drive at Unit N104-00-00 in Precinct 2.
- h. Excalibur Excavation, LP, for erosion repairs at Lakeview Drive to upstream for the Flood Control District.
- i. Hays Construction, Inc., for Brays Bayou federal flood control project detention facilities, channel modifications, and discrete segment No. 21 from Brays Bayou-Old Westheimer to Eldridge for the Flood Control District.
- j. Momentum Contractors, Inc., for Henry Road central supply and warehouse facility improvements, building expansion, and repaying of a site for the Toll Road Authority.
- k. Pace Services, LP, for Grant Road from west of Jones Road to Cypress Creek bridge in Precinct 3.
- 1. Scohil Construction Services for addition of erosion protection to five bridges in Precinct 3.
- m. TJ&T Enterprises, Inc., for reconstruction of Aldine-Westfield Road, Segment A, from Beltway 8 to Simmans Road in Precinct 4.
- n. TJ&T Enterprises, Inc., for Barker Cypress Road reconstruction from south of Cypress Creek to north of Jarvis Road for proposed road and bridge improvements in Precinct 3.
- o. W.A. Robbins Construction Company for a new restroom pavilion at Spring Creek Park in Precinct 4.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Transmittal of audited claims.

#### b. Tax Assessor-Collector

- 1. Request for approval of resolutions honoring Yvonne Joyner and Cheryl Calloway on the occasion of their retirement.
- 2. Request for approval of tax refund payments.

#### c. Purchasing

- 1. Transmittal of projects scheduled for advertisement:
  - a. Dental equipment for Public Health & Environmental Services.
  - b. Furnish and deliver crushed limestone base materials for Precinct 1.
  - c. Maintenance of Sun Microsystems/storage technology equipment for Information Technology.
  - d. Psychological services at Kinder Emergency Shelter for Protective Services for Children & Adults.
  - e. Courier services for the Flood Control District.
  - f. Repair parts, labor, and related items for Daimler Chrysler automobiles and trucks for the county.
  - g. D.A.R.E. t-shirts for the Sheriff's Department.

- h. Interpreter services for hearing impaired persons for the county.
- i. Operation of a residential treatment program for non-custodial youth of the TRIAD Prevention Program for Protective Services for Children & Adults.
- j. Furnish, deliver, install, and maintain various species of trees, shrubs, wildflowers, and related items for the Toll Road Authority.
- 2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Architecture & Engineering Division of Public Infrastructure and Sheriff's Department.
- 3. Transmittal of changes in contracts with:
  - a. G&C Building Services, Inc., contractor for janitorial services for the Flood Control District, resulting in an addition of \$720 to the contract amount (01127).
  - b. A-1 Personnel, contractor for temporary personnel for the county, resulting in no change to the contract amount (01137).
- 4. Request for approval of a change in contract with Great Southwest Paper Co., contractor for food service products for the county, to correct product numbers resulting in no change to the contract amount (01125).
- 5. Recommendation that awards be made to:
  - a. A1 Texas Transportation, Houston Transportation Services, Ltd., and Safe Med Transportation for non-emergency transportation program providers for the county, and approval of an order authorizing the County Judge to execute agreements at an estimated total cost of \$219,000 for the period of January 1-December 31, 2008.
  - b. ICS, lowest and most complete bid in the amount of \$148,179 for hygiene kits for Juvenile Probation.
  - c. Advantage Nursing Services, Inc., JWS Health Consultants, Inc., dba Ultrastaff, Face to Face Healthcare Services, Maxim Staffing Solutions, Rad-link Staffing, Inc., SEV Staffing, Inc., Star Healthcare Services, Star Nursing, Inc., States Health, Inc., dba States Health Care Services, Supplemental Health Care, The Staffing Connection, and Trii-Star Medical Staffing, Inc., for temporary nursing personnel for the county, and approval of orders authorizing the County Judge to execute agreements for the period of January 1-December 31, 2008.
  - d. Hilton Computer Strategies for instructor-led IT training classes for the county, and approval of an order authorizing the County Judge to execute the agreement for the period of December 18, 2007-December 17, 2008.
  - e. Wingo Service Company, Inc., overall lowest bid in the amount of \$107,800 for repair service for the existing card access and security systems for the Toll Road Authority for the period of December 18, 2007-December 17, 2008, with four one-year renewal options.

- f. Alanton Group, Inc., best bid in the amount of \$415,096 for janitorial services at various locations in Region No. 4 for the county for the period beginning January 1, 2008, with approval of bonds and authorizing the County Judge to execute the agreement.
- g. Arch-Con Corporation, low bid in the amount of \$313,500 for build-out of the 11th floor of the Cotton Exchange Building for the county, with approval of bonds and authorizing the County Judge to execute the agreement.
- h. Environmental Southwest, low bid in the amount of \$950,500 for turf establishment, vegetation promotion, mowing, and irrigation for the Flood Control District, with approval of bonds and authorizing the County Judge to execute the agreement.
- i. H.N.B. Landscape, low bid in the amount of \$536,670 for mowing and various maintenance services for the Flood Control District for the period beginning January 1, 2008, with approval of bonds and authorizing the County Judge to execute the agreement.
- j. AS&G Claims Administration, Inc., for claims administration services and risk management information systems at an annual cost of \$1,169,988, and Argus Services Corporation for the medical cost containment services portion at an annual cost of \$194,750 in connection with workers compensation third party administration services for the county for the period beginning March 1, 2008.
- k. C + R Awards Incentive, Inc., overall low complete bid in the amount of \$89,660 for service awards for the county for the period beginning February 1, 2008.
- 6. Recommendation that bids/proposals be rejected for:
  - a. Translator services for the county and the project be cancelled.
  - b. Providing and mailing alarm permits, alarm permit renewal notifications, and false alarm invoices for the Sheriff's Department, and that the project be readvertised with revised specifications.
  - c. A case management system for Community & Economic Development, and the project be cancelled and advertised at a later date.
- 7. Request for approval of renewal options with:
  - a. Brault Auto & Paint Supply, Inc., for automotive paint and related items for the county, Flood Control District, and Community Supervision & Corrections for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$44,100.
  - b. Organic Growing Systems for organic fertilizer and related items for the county for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$155,000.
  - c. Houston Auto Auction for auctioning services and related items for the county for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$90,000.
  - d. Engraphix Imaging Systems, Inc., for support and maintenance of the Kofax Ascent Capture Imaging System for the District Clerk for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$41,492.

- e. Voice4net.com, Inc., for an emergency recall notification system for Public Health & Environmental Services for the period of February 7, 2008-February 6, 2009 at an estimated cost of \$8,370.
- f. Louisiana Binding Service, Inc., for restoration and preservation of historical records for the District Clerk/County Clerk for the period of January 1-December 31, 2008 at an estimated cost of \$1,750,000.
- g. Youth Advocate Programs, Inc., for advocacy services for youth and families served under the Harris County Alliance/Community Resource Coordination Group for Protective Services for Children & Adults-TRIAD Consortium for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$50,000.
- h. S.O. Creative for multi-media public relations campaign and collateral material for Public Infrastructure-Watershed Protection Group for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$45,000.
- i. Formula Consultants, Inc., for a tape management software license and maintenance agreement for the Unisys mainframe for Information Technology for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$11,732.
- j. ICS for personal supplies and related items for Community Supervision & Corrections for the period of February 1, 2008-January 31, 2009 at an estimated cost of \$41,000.
- k. IBM Corporation for various software products, debug tool, fault analyzer, and file manager, for license, subscription, and support for Information Technology for the period of February 13, 2008-February 12, 2009 at an estimated cost of \$34,892.
- 1. SunGard Bi-Tech, Inc., for IFAS Accounting and Financial Reporting System software license and maintenance fees for Information Technology for the period of January 1-December 31, 2008 at an estimated cost of \$379,898.
- m. Precision Dynamics Corp., for identification wristbands for the Sheriff's Department for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$65,000.
- n. Landata Technologies, Inc., for an integrated cashiering and electronic recording system for the County Clerk for the period of February 22, 2008-February 21, 2009 at an estimated cost of \$20,000.
- o. Accudata Systems, Inc., for Websense software products maintenance renewal for Information Technology for the period of January 20, 2008-January 20,2009 at an estimated cost of \$102,400.
- p. Fire Protection Service, Inc., for inspecting fire protection systems and equipment for the Flood Control District for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$35,000.
- q. Best Equipment Service for thermal printer receipt paper for the Toll Road Authority for the period of April 1, 2008-March 31, 2009 at an estimated cost of \$59,000.
- r. Unifirst for rental and laundry service of uniforms for Facilities & Property Management for the period of March 1, 2008-February 28, 2009 at an estimated cost of \$80,000.

- s. Alanton Group for janitorial services at various women, infant, and children centers in the county, with an annual increase of \$636 at an estimated cost of \$46,972.
- 8. Request for exemption from the competitive bid process and approval of a renewal option with Emerald Correctional Management, LLC, to relieve current surges in inmate population at the county jail, with an effective date of January 1, 2008, increase the agreement term from six to 12 months, change the appropriation limit from \$4 million to \$9 million, and increase the quantity of inmates from 400 to 600, and authorization for the County Judge to execute the agreement.
- 9. Request for authorization for the County Judge to execute amendments/agreements with:
  - a. Saint Hope Foundation in the additional amount of \$72,725 and Harris County Hospital District in the additional amount of \$200,000 for Ryan White Part A Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2008.
  - b. Saint Hope Foundation in decreased amounts of \$5,895, \$22,615, and \$44,216 for Ryan White Part A Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2008.
  - c. Houston Area Community Services in the additional amount of \$68,560 for Ryan White Part A Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2008.
  - d. Montrose Counseling Center decreasing the contract amount by \$30,000 for Ryan White Part A Services for Public Health & Environmental Services/HIV Services Division for the period ending February 29, 2008.
  - e. Harris County Hospital District and the South Loop Associates, LP, for lease of office space to operate Community Health Choice, Inc., at 2636 South Loop West.
  - f. Networkcar, Inc., a general services administration contract at an approximate cost of \$26,105 for a global positioning system and diagnostic tracking of vehicles for Facilities & Property Management for the period of December 18, 2007-December 17, 2009.
  - g. Tririga Real Estate & Facilities, LLC, in the amount of \$23,915 for purchase of Tririga momentum licenses and annual maintenance for Facilities & Property Management.
  - h. Charlotte Donner for family assessment services on an as needed basis for Protective Services for Children & Adults, and adding clinical supervision services at an hourly rate of \$50, with no change to the total amount of the agreement.
  - i. Alliance for Multicultural Community Services in the amount of \$76,752 and Baylor College of Medicine, \$85,700 for a community youth development project in the Gulfton area for Protective Services for Children & Adults for the period ending August 31, 2008.

- j. Electronic Transaction Consultants Corporation at a cost of \$262,000 to analyze, design, develop, and test software for the Grand Parkway Section I-2 project for the period ending July 23, 2008.
- k. Baylor College of Medicine in the additional amount of \$34,979 for a total of \$374,507 for outreach services for Public Health & Environmental Services.
- 10. Request for approval of an order permitting assignment of a contract from Westlin Corporation to Cross Development/Montgomery, LP, dba Montgomery Westland for bunker space for Information Technology.
- 11. Request for approval of sole source, personal and professional services, and other exemptions from the competitive bid process and approval of orders authorizing the County Judge to execute agreements with:
  - a. Motorola, Inc., in the additional amount of \$1,499,975 for purchase and installation of a second zone switch addition to upgrade the regional radio system for Information Technology for the period of December 1, 2007-November 30, 2008.
  - b. Thomas Evan Peterson in the amount of \$177,380 for software architectural consulting and programming services for the District Clerk for the period beginning March 3, 2008 and terminating after 1,960 hours of work/after \$177,380 has been expended.
  - c. Stephens Roberts, Jill Shoup, Paul Brady, and Mike Baselice in the total amount of \$49,000 for market analysis, messaging and materials development, and campaign implementation with EnviroMedia Social Marketing for Public Health & Environmental Services for the period of December 18, 2007-March 31, 2008.
  - d. Janet K. Wagner in the amount of \$48,650 for research and documentation of historic facets of Houston, Historic East Side for the Stars Project Program with J. K. Wagner & Company, Inc., for Precinct 2.
  - e. Hugo R. Gonzalez & Associates, P.A., dba Industrial & Family Practice Clinic in the amount of \$50,000 for medical testing services for current and prospective employees under the supervision of Precinct 2 for the period of December 19, 2007-December 18, 2008.
  - f. Deans Professional Services dba Smith & Dean, Inc., in the amount of \$400,000 for temporary psychiatric registered nurses and psychiatric licensed vocational nurses for the mental health unit in detention facilities for the Sheriff's Department for the period beginning upon execution of the agreement and ending one year thereafter.
- 12. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
- 13. Transmittal of notice of receipt of funds in the amount of \$24,125 for county equipment sold at Houston Auto Auction November 7 and 14.

- 14. Transmittal of notice of receipt of funds in the total amount of \$27,723 from sale of surplus and confiscated property through the county's internet public auction for the period of October 29-November 29, 2007.
- 15. Request for authorization to delete certain property from inventories of Public Health & Environmental Services, Purchasing Department, and Commissioner of Precinct 3.
- 16. Transmittal of bids and proposals for advertised jobs that were opened December 10 and 17 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.

#### 17. Commissioners Court

#### a. County Judge

- 1. Request for approval of a resolution honoring Kathryn Keller on the occasion of her retirement from the Sheriff's Department.
- 2. Request for approval of an order requesting the Texas Comptroller of Public Accounts to initiate and establish a sporting events trust fund in connection with the 2008 National Collegiate Athletic Association Division I Men's Basketball South Regional Tournament and related activities and authorizing the County Judge to execute an agreement between the Harris County Sports & Convention Corporation and Houston NCAA Final Four Organizing Committee, Incorporated.
- 3. Request for approval of payment in the amount of \$872 for a Ryan White Planning Council meeting December 13 at the Dunn Homeless Day Center-Christ Church Cathedral.
- 4. Request by the Office of Homeland Security & Emergency Management for approval of a cellular phone with service and replacement of a defective Blackberry device.
- 5. Consideration of a decision regarding an exception to the toll road sign regulations requested by Global Signs, Inc., on behalf of Texas Wings, Inc., dba Hooters, at 3656 E. Sam Houston Parkway South.

#### b. Commissioner, Precinct 1

Request for approval of a traffic flow improvement project for construction of a left turn storage lane at Blackhawk Boulevard and Beltway 8.

#### c. <u>Commissioner, Precinct 2</u>

- 1. Request for approval of an agreement with the City of Seabrook for funding of the design of a replacement and allocation of funds for construction of the Evelyn Meador Library.
- 2. Request for Management Services, with assistance by the County Judge's Office, Commissioners' offices, and the Auditor's Office, to review the alternative dispute resolution fee program, formula, and agencies currently receiving funding, and bring back recommendations upon completion.
- 3. Request for approval of a donation for the Parks Department.
- 4. Request for approval of a resolution commemorating the annual Christmas Eve Big Feast by the City Wide Club of America December 24 at the George R. Brown Convention Center.

#### d. Commissioner, Precinct 3

- 1. Request for approval of donations from Jeanne Howell for Kleb Woods Nature Preserve and M.D. Anderson Cancer Center Retirees Association for the Seniors Transportation Program.
- 2. Request for authorization to accept a check in the amount of \$157,659 from Championship Shooting Centers, Ltd., for annual rent payment.
- 3. Request for authorization for the County Judge to execute an agreement with Houston ISD allowing the county to operate and maintain a public park at 7505 Wanda Lane.
- 4. Request for discussion and possible action regarding denial of a claim for a damaged water line.
- 5. Transmittal of notice of traffic sign installations.

#### e. <u>Commissioner, Precinct 4</u>

- 1. Request for approval of a resolution honoring A.K. Brown for his support of Klein ISD Education Foundation.
- 2. Request for approval of an order authorizing resale of property sold to Tomball ISD pursuant to judgment in a delinquent tax suit.
- 3. Request for approval of donations from the Doss Advisory Council for the Mangum-Howell Center.

- 4. Request for approval of an agreement with Northwest Baseball Association for use of and improvements to a portion of Doss Park.
- 5. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program for the period of December 1, 2007-November 30, 2008 with:
  - a. Boy Scouts of America Troop No. 113 for cleanup along the roadsides of Lutheran Church Road from FM 2920 to Lutheran School Road and Lutheran School Road from Lutheran Church Road to Lutheran Cemetery Road.
  - b. Higher Expectations Church for cleanup along the roadsides of Will Clayton Parkway from Wilson Road to Atascocita Road.
  - c. BSA Troop No. 382 for cleanup along the roadsides of Old Louetta Road from Louetta Road to Spring Cypress Road.

#### 18. Miscellaneous

Transmittal of a petition filed with the 333rd District Court.

#### II. Emergency/supplemental items

#### III. Public Hearings

#### IV. <u>Executive Session</u>

- 1. Request by the County Judge for an executive session for the appointments/reappointments of:
  - a. County Judge Ed Emmett and Art Storey as representatives and Rose Hernandez and Jackie Freeman as alternates to the Transportation Policy Council of the Houston-Galveston Area Council, and Andy Mao as representative and Charles Dean as alternate to the Technical Advisory Committee of HGAC for one-year terms.
  - b. Lynne Cleveland to the Mental Health & Mental Retardation Authority board of trustees for a term ending December 31, 2009.
  - c. Maureen Hackett to position No. 10 and County Judge Ed Emmett to position No. 16 on the Joint City/County Commission on Children for terms ending December 31, 2009.
  - d. Thomas McWhorter to the Harris County Historical Commission for the 2007-2008 term.
  - e. County Judge Ed Emmett and Commissioner Sylvia R. Garcia to the Houston-Galveston Area Council board of directors, and discussion and consideration for alternate appointments.
- 2. Request by the Commissioner of Precinct 1 for an executive session for the appointment of Larry B. Litton, Sr., to fill an unexpired term as a board member for Harris County Protective Services for Children & Adults for a term ending December 31, 2008.

#### V. Appearances before court

#### 1. <u>3 minutes</u>

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

#### 2. <u>1 minute</u>

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

#### Adjournment.

<u>12.18.07</u> Page -31Commissioners Court County Judge Commissioners (4)

#### Services

Public Infrastructure Management Services Information Technology Public Health & Environmental Services Community & Economic Development Library Services Youth & Family Services

#### Fiscal Services & Purchasing

Auditor Treasurer Tax Assessor-Collector Purchasing

#### Constables (8) Sheriff Sheriff's Civil Service Fire & Emergency Services Medical Examiner County Clerk District Clerk County Attorney

Administration of Justice

District Attorney Community Supervision & Corrections Pretrial Services Justices of the Peace (16) County Courts (19) Probate Courts (4) District Courts (59) Courts of Appeals (2)

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Appointed	

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#### Calendar 2008

Calendar 2007

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# HARRIS COUNTY PRECINCT BOUNDARIES



